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March 19, 2019

PLEASE POST

VACANCY

Effective Date---2019-2020 School Year

Assistant Principal at Mount Carmel High School

Wabash Community Unit School District #348 is seeking a dependable, qualified candidate to fill the above-named position on the Mt. Carmel High School Administrative Staff.

DEADLINE FOR APPLICATION: April 30, 2019 or until position is filled.

HOW TO APPLY: Candidates should apply via email or writing to:

Jake Newkirk, Principal
jnewkirk@wabash348.com
Mt. Carmel High School
201 N. Pear Street
Mt. Carmel, IL 62863

POSITION DESCRIPTION: The Assistant Principal at Mt. Carmel High School will primarily be responsible for comprehensive student discipline and attendance. He or she will perform teacher evaluations and must have the capacity to build positive relationships and help maintain a positive school climate for staff, students, and the community. He or she will also support the Principal in the areas of school improvement planning, interventions and enrichment programming, curriculum development, evening supervision, and building management functions. The successful candidate must embrace the district philosophy, work effectively as a member of a team, possess strong communication skills, and believe that all students can learn and grow. This is an eleven (11) month contract.

QUALIFICATIONS:

- Illinois-issued PEL in General Administrative (or equivalent)
- Knowledge-based competencies of the Illinois School Code
- Willingness to accept other duties, as assigned, in an effort to provide a comprehensive school program
- Administrative experience is valued but is not a must

SALARY AND FRINGE BENEFITS: Negotiated with Superintendent through the Wabash District #348 Board of Education.