

Regular Board Meeting
June 19, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, June 19, 2017 in the library of North Intermediate Center of Education.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Neil Earnest, Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Pat Cheesman, Mt. Carmel Middle School (MCMS) Principal Steve Holt, North Intermediate Center of Education (NICE) Principal Chris Taylor, South Elementary School (SES) Principal Sheila Odom, (MCHS) Assistant Principal Michael Brewer, (MCMS) Dean of Students Jake Newkirk, Director of Instruction Shelley Richardson, Director of Technology Kevin Smith, Dawn Drone – WCEA, Kevin Madden –WSJD, Jeff Arenz –DRR, Elizabeth Kieffer –WCTA, Regina Paddick –WCTA, Darlene Underwood-District Treasurer, Elizabeth Vancil –student, Kelly Potts-parent, Crystal Dular-MCES, Robin Jones –MCES, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
 - May 15, 2017 Regular Board Meeting
 - May 30, 2017 Special Board Meeting
 - June 1, 2017 Special Board Meeting

- b. **Approval of Monthly Bills**
 - Invoices paid May 2017
 - Bills Payable June 2017

- c. **Approval of Financial Report**

Account balances were:

Cash Deposits	\$ 5,994.28
Investments	\$ 410,004.42
4 Fund	\$ 28,398.00
5 fund	\$ 342,264.00
Breakfast/Lunch	\$ 53,271.38

- d. **Approval of Correspondence**
 - Reagan Keepes resigning as MCJHS AER Supervisor effective June 19, 2017
 - Jake Newkirk resigning as MCHS Assistant Football Coach effective May 23, 2017
 - Jeff Perry resigning as MCMS 7th Grade Girls' Basketball Coach effective June 19, 2017
 - Rudy Witsman, Mt. Carmel City Clerk requesting use of the football stadium for July 4, 2017
 - First Christian Church donating \$2,140.00 to the district to use for the MCES playground

- e. **Approve MCGS 2017-2018 Student Handbook**

- f. Approve Resolution on Prevailing Wages for 2017-2018
- g. Approve Title 1 Schoolwide Building Plans
- h. Approve Board Meeting Dates for 2017-2018
- i. Declare District Items Surplus
- j. Approve Administrative Reports
 South Elementary School Principal Sheila Odom (attachment #1)
 North Intermediate Center of Education Principal Chris Taylor (attachment #2)
 Mt. Carmel Middle School Principal Steve Holt (attachment #3)
 Mt. Carmel High School Principal Pat Cheesman (attachment #4)
 Director of Instruction Shelley Richardson (attachment #5)
 Director of Transportation (attachment #6)
 Superintendent Tim Buss (attachment #7)
- k. Review of closed meeting minutes
- l. Destruction of Executive Session Audio Tapes Older than 18 months per provision of Section 2.06 of the Open Meetings Act

Superintendent Buss reviewed the 2017-2018 Board Meeting Dates with the board. No questions were raised by the board. A motion to approve the consent agenda was made by Janice Alka and seconded by Jared Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Visitors

Elizabeth Vancil

Accept Reports

Update on the 2017-2018 Transition

Superintendent Buss updated the board on how the moving of grades was going. He noted that they were at least a week ahead of schedule. He thanked all the volunteers from the Mt. Carmel community that had been working to assist in the move.

He then took a few minutes to thank Pat Cheesman for his years of service to the district. A plaque was presented to Cheesman in appreciation.

Unfinished Business

Approve 2016-2017 Amended Budget Information

A motion to approve the 2016-2017 amended budget as presented in the amended budget hearing was made by Peach and seconded by Earnest. A roll call vote was taken. All present voted Aye. **Motion Carried.**

New Business

Approve Worker's Compensation/Property Casualty Insurance Renewal

Upon the recommendation from Superintendent Buss to approve the Worker's Compensation/Property Casualty Insurance Renewal, a motion was made by Janice Alka and seconded by Jared Alka to approve the renewal. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Review and Accept Cafeteria Bids

A motion to approve the lowest bid for each item on the bid sheets was made by Hocking and seconded by Peach. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Move to go to Closed Session

At 7:19 p.m., Jared Alka moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, the setting of a price for the sale or lease of property owned by a public body, individual student matters, and collective bargaining matters." The motion was seconded by Hocking. All present voted aye. **Motion Carried.**

Open Session

A motion to return to open session was made by Hocking and seconded by Peter. All present voted aye. **Motion Carried.** The meeting returned to open session at 8:04 p.m.

Closed Minutes Approved

Janice Alka moved to approve the minutes of the closed session as read in closed session. Hocking seconded the motion. All present voted aye. **Motion Carried.**

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the rehiring of the MCHS and MCJHS Spring Coaches as follows was made by Hocking:

MCHS Spring Coaches

Darren Peach –Head Boys' Track
Doug Schwartz –Head Girls' Track
Kyle Buss –Head Softball
Shea Smith –Head Baseball

MCJHS Spring Coaches

Elizabeth Kieffer –Scholastic Bowl
Matt Lies -Boys' Track
Lindsey Hadley –Girls' Track

The motion was seconded by Janice Alka. All present voted aye. **Motion Carried.**

A motion to approve the employment of the following certified staff was made by Peach:

Tracie Guard	-MCHS Spanish Teacher starting the beginning of the 2017-2018 school year
Clinton Phillips	-MCHS Metals/PLTW Engineering Teacher starting the beginning of the 2017-2018 school year

The Motion was seconded by Peter. All present voted aye. Motion Carried.

A motion to approve the following non-certified staff was made by Hocking:

Crystal Dulgar	-MCES Individual Assistant starting the beginning of the 2017-2018 school year
Robin Jones	- MCES Individual Assistant starting the beginning of the 2017-2018 school year
Matt McCarty	-MCJHS 7 TH Grade Boys' Basketball Coach starting the beginning of the 2017-2018 school year
Kyle Buss	-MCHS Assistant Football Coach starting the beginning of the 2017-2018 school year
Clifton Mobley	-MCHS Assistant Football Coach starting the beginning of the 2017-2018 school year
Tracie Guard	-MCHS Freshman Class Sponsor starting the beginning of the 2017-2018 school year

The motion was seconded by Janice Alka. All present voted aye. ***Motion Carried.***

A motion to approve the following volunteers was made by Peach:

Doug McPherson	-Volunteer Assistant Football Coach starting the beginning of the 2017-2018 school year
Joe Drone	-Volunteer Assistant Football Coach starting the beginning of the 2017-2018 school year
Joe Judge	-Volunteer Assistant 8 th Grad Girls' Basketball Coach starting the beginning of the 2017-2018 school year

The motion was seconded by Peter. All present voted aye. ***Motion Carried.***

A motion to approve the following non-certified staff was made by Janice Alka:

Bryson Phelps	-District Summer Custodial Help beginning May 30, 2017
Kimberly Lee	-District Summer Custodial Help beginning May 30, 2017
Angie Sharp	-District Summer Custodial Help beginning May 30, 2017

The motion was seconded by Hocking. All present voted aye. ***Motion Carried.***

Superintendent Buss announced that there would be an auction in July to auction off the district surplus items. Also announced was that South School would be put up for sale by sealed bids hopefully by August 1, 2017.

Adjournment

A motion to adjourn was made by Janice Alka and seconded by Hocking. All present voted aye. ***Motion Carried.*** Meeting adjourned at 8:07 p.m.

June School Board Report for South Elementary School
Monday, June 19, 2017
Prepared By: Sheila Odom, Principal

The End of the Year Report and the E- School Report Card Report have been completed electronically, as well as all discipline, homeless, and other data needed. Students have been exited from the 2016-2017 school year.

Class lists for next year have been completed, and we are adding to them or deleting as more register or drop their enrollment. . The current numbers for next year are:

Kindergarten: 97 (estimated)

First Grade: 99

Second Grade: 91

Total: 287

These are based on the numbers in LUMEN as of 6-5-17

Summer School is going very well. Mr. Aubrey is providing Individualized Tutoring for 12 Reading students and 7 Math Students (Mr. Aubrey reports good progress is being made.)

South School is all packed and surplus from all schools is being placed in the gym. People have been contacting Mr. Buss and South School about the surplus for purchase. The South School building is 2/3rds the way moved. The summer crews have gone above and beyond and deserve to recognition.

The offices should be moved on June 26th and it will be time for me to say goodbye to the South School building. I am very pleased with the communities support and I'm looking forward to a new start at Mt. Carmel Elementary School.

June 19, 2017

To: WCUSD #348 School Board

From: Chris Taylor, N.I.C.E. Principal

Subject: N.I.C.E. June School Board Report

* Awards Day was very successful with parents and community members attending the ceremony. Awards were given for perfect attendance, straight A's, A.R. winners, DAR winner, and community members/organizations that assisted the school throughout the year.

* Moving schools has been going smooth so far. The moving crew assembled with the help of community members has made it a very good transition.

* Office staff is working on schedules for next year students and preparing for registration for when they return.

* N.I.C.E. had 15 students enrolled in summer school.

* Letters were sent in 2nd grade report cards introducing them to incoming information to N.I.C.E. for next year.

* School supply lists are ready to go to local business's for next school year.

* Fifth grade participated in their end of year field day. Classes competed between each other for ribbons and trophies and Mrs. Merritt's class won the overall classroom trophy this year.

* Had one staff member retire at end of year Tammy Merriel.

* School E-Report Card and End of Year reports have been completed.

* Conducted our yearly emergency law enforcement drill with Officer Hart.

* Held our yearly PBIS/A.R. celebration. Students who earned 40 or more A.R. points got to throw water balloons at Mr. Taylor. Over 400 balloons were thrown.

Upcoming Dates

June 12	Administrative Assistant's last day
June 22	Summer School concludes
June 30	Office closes
August 1	Office re-opens
August 7	Registration k-6
August 14	First day for teachers
August 15	Meet and Greet
August 16	First day of school for students



Mount Carmel Middle School

1520 Poplar Street | Mount Carmel, IL | 62863

Phone: 618-262-5699 | Fax: 618-263-9096

www.mcms.wabash348.com

Principal: Steve Holt
sholt@wabash348.com

Dean of Students: Jake Newkirk
jnewkirk@wabash348.com

"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

June 19, 2017

THE MOVE

The custodial staff and volunteers have been doing a fantastic job of moving furniture in and out, cleaning rooms, and scrubbing and waxing floors. They are quite a team and ahead of schedule.

Annual Awards Ceremony

MCMS held their final annual Awards Ceremony on Thursday, May 25th. This was a great way to not only finish out the school year by recognizing the outstanding accomplishments of our students, but also to say good bye to MCMS.

Extra & Co-curricular

The girls track team finished the year by sending by sending six girls to the State Track Meet in Carterville on Saturday, May 13th. Congratulations to Haley Wright for placing in four different events for the day including State Champion High Jumper. Madi Piper placed 2nd in the long jump. Also placing 2nd was the 4x200 relay team of Kenley Drone, Flynn Guard, Taylor Singer, & Haley Wright. Haley Wright earned 5th place in the 200 meter dash and she also placed 6th in the 100 meter dash. In addition, Flynn Guard took 8th place in the hurdles. These girls did an amazing job!!!

End of the School Year

The end of the school year events went smoothly. The SLC and Band/Choir took their students to Holiday World on May 23rd and the 8th grade students also went to Holiday World on May 24th. Despite a little rain for our 8th grade students and staff, both trips were very enjoyable. We finished out the school year with a PBIS Celebration and picnic.

Summer School

Summer School is well under way. Tanya Grounds has been teaching the MCMS Summer School utilizing the Grad Point computer program. The 16 students enrolled receive individualized instruction based upon the courses they were required to take, their pre-test assessment, and progress within the curriculum. This is a great way to give these students assistance to prepare them for another school year.

State Reporting

MCMS, as well as schools across the whole state, have been working on state reports. Considerable time has been spent on these reports. MCMS would like to express great gratitude to Jeanie Kennard for her tireless help in this endeavor.

Scheduling

MCMS has spent significant time in scheduling students in classes for next year. This is a long process where students are hand scheduled into their classes to maximize student success.

Upcoming Dates:

6/19	School Board Meeting
6/30	Last official day for Administration for the 2016-2017 School Year
7/20	Summer School Concludes
7/25	Administrator Academy @ Norris City

Approved by the Board of Education on July 17, 2017



Mt. Carmel High School
School Board Report
June 19, 2017



- I would like to acknowledge several groups from over the years. Thanks to Bill Priest, MCHS former Principal and past School Board for hiring me. Also Sandra Ward and Clyde Leonard former MCHS Principals and the School Board members for placing me in the different positions of leadership. Thank you Superintendent Tim Buss for allowing me to be Principal of MCHS. So many MCHS faculty members over the years have given me guidance and support, it is impossible to express my appreciation for helping me. The students of MCHS over the thirty-seven years, I will never be able to express gratitude to them for the many excellent memories they have left. These kids, and some are grandparents now, have filled my life, my family's life with a fulfillment that few people would understand! I wish the best of luck to all at MCHS and District #348.
- We would like to thank the MCHS Alumni Foundation for their donation to the new sound system in the main gym it was in place before Graduation and Awards night.
- The custodial staff is busy cleaning and maintaining the classrooms, hallways, and school grounds. Third & second floor classrooms have been completed.
- Every area that will be used by the Junior High has been moved. Areas that have construction scheduled have been cleared. We will have lockers in PE area disassembled soon.
- *Summer school* is being taught at MCMS through Gradpoint in Algebra 1, Geometry, Algebra 2, English 1, 2, and 3, World History, and Geography. It runs Monday through Thursday from 8 to 10 and 10 to 12. Drivers Education classroom is being completed for 26 students at MCHS on various days from 3 to 5. Many phone calls have been generated to parents to let them know about this summer opportunity for their child.
- *Relay for Life*-Friday June 3rd
- The football field is looking very good at this time.
- The paint crew is working at MCHS completing all the rooms in the Junior High wing and a few places in the High School areas.
- Upcoming dates

July 4th celebration at Riverview Stadium

August 10th Freshmen and Parents Orientation meeting at MCHS auditorium 6 pm

August 10th Registration for Seniors 8-9:30 am, Juniors 10-11:30, Sophomores 1:30-3 and Freshmen 4-5:30 pm



Transportation Report

Karen Stoneberger

6/19/17

The District currently has 12 Regular Routes with 889 Eligible Riders.

2 Special Needs Routes with 33 Eligible Riders

5 Riders to Norris City

61 St. Mary's Riders

7 Pre-K Riders

Vehicle scheduled

13 Times Teachers

20 Field Trips @ 1,520 mls

15 Sports Trips @ 1,114 mls

End of Year 2016-2017 Mileage Report

Bus #	2015-2016	2016-2017	Total Miles	
#1	Spare	158,690	165,020	6,330
#2	James Strine	170,024	183,071	13,047
#3	Kelley Strine	76,819	85,643	8,824
#4	Ron Martin	68,782	82,769	13,987
#5	Nancy Johnson	70,340	94,498	
#6	Sharon Thombleson	7,495	15,816	8,321
#8	Nichole Osborne	88,853	98,977	10,124
#9	Bea Morgan	68,859	74,957	6,098
#10	Phyllis James	210,765	225,519	
#12	Amanda Debault	106,437	118,751	12,314
#14	Jesse Kasinger	93,747	101,863	8,116
#16		0		0 Out Of Service Wrecked
#17	Spare	152,377	152,581	204
#18	Sarah Hadra	29,178	37,309	8,131
#19	Spare	146,047	147,276	1,229
#20	Spare	135,254	135,447	193
#21	Spare	136,636	140,673	4,037
#22	Rodney Harris	119,910	127,396	7,486
#23	Donna Armstrong	78,672	88,872	10,200
#24	Pat Johnson	55,775	64,405	8,630
#41	Spare	115,580	118,604	3,024
	Total Fleet Mileage	2,090,240	2,259,447	169,207
			Total Route Miles	8,870 Sport
				4,301 Field
			156,036	
Suburban				
Suburban				
Dodge Van				
Dodge Truck				
Chevy Truck				
1 Ton Truck				

SUPERINTENDENT'S REPORT
JUNE 19, 2017

TRANSITION 2017-18

Our Custodial Staff has been amazing with THE MOVE. We are ahead of schedule and should be done with the majority of the move very soon. We have had numerous MCHS Sports Teams and Band volunteering along with some international students from WVC. We have also had a few other volunteers. THANK YOU! Teachers are patiently waiting to get in their new rooms to begin to put their rooms back together. I would like to personally thank ALL the businesses that assisted us with BOXES. We had plenty. A big thank you to Shopko.

SUMMER WORK PROJECTS

Custodial Staffs at MCHS are working around the renovations. Renovations have started at MCHS. ALL the other Custodial Staffs have been a part of THE MOVE.

Paint Crew has been very busy.

Building and Grounds Committee recommends getting back on parking lot repair. We will do the 3 parking lots this year.

LEGISLATIVE UPDATE

Still waiting on the K-12 Education Budget. Last year, the Governor passed a K-12 Education budget but I don't think that will be the case this year. I am not sure we will have an Illinois budget which will impact school districts greatly. I will keep you posted.

WOVSED GOVERNING BOARD MEETING

Neil-Tuesday, June 27th at 6:30 dinner and meeting at 7:00 at the Hood Center.

2016-2017 FINAL STUDENT ENROLLMENT (see attached)

ENROLLMENT as of MAY 25, 2017

Wabash C.U.S.D. #348
218 W. 13th Street, Mt. Carmel, IL 62863

SCHOOL	BOYS	GIRLS	TOTAL	Change from 6-Day 2016	Change from May 2016
South	154	142	296	-4	-4
NICE	178	140	318	+7	-18
MCMS	161	154	315	-6	-8
MCHS	250	234	484	-36	+5
GRAND TOTAL	743	670	1413	-39	-25

--Includes Tuition Students

--Does not include Pre-K

Date	Enrollment	Change from Previous Mo.
6-Day: Aug. 21, '08	1710	-9
Aug. 29, 2008	1716	+6
Sept. 30, 2008	1705	-11
Oct. 31, 2008	1687	-18
Nov. 30, 2008	1687	no change
Dec. 31, 2008	1688	+1
Jan. 31, 2009	1696	+8
Feb. 28, 2009	1685	-11
Mar. 31, 2009	1675	-10
Apr. 30, 2009	1682	+7
May 31, 2009	1676	-6
June 2, 2009	1668	-8
6-Day: Aug. 21, '09	1675	+9
Aug. 31, 2009	1686	+18
Sept. 30, 2009	1675	-11
Oct. 31, 2009	1666	-9
Nov. 30, 2009	1654	-12
Dec. 31, 2009	1656	+2
Jan. 31, 2010	1680	+24
Feb. 28, 2010	1676	-4
Mar. 31, 2010	1676	no change
Apr. 30, 2010	1650	-26
May 27, 2010	1641	-9
6-Day: Aug. 25, '10	1669	+28
Aug. 31, 2010	1664	-5
Sept. 30, 2010	1660	-4
Oct. 31, 2010	1652	-8
Nov. 30, 2010	1644	-8
Dec. 22, 2010	1660	+16
Jan. 31, 2011	1650	-10
Feb. 28, 2011	1648	-2
Mar. 31, 2011	1641	-7
Apr. 30, 2011	1625	-16
May 27, 2011	1622	-3
6-Day: Aug. 24, '11	1647	+25
Aug. 31, 2011	1647	no change
Sept 30, 2011	1645	-2
Oct. 31, 2011	1626	-19
Nov. 30, 2011	1621	-5
Dec. 31, 2011	1598	-23
Jan. 31, 2012	1611	+13
Feb. 29, 2012	1606	-5
Mar. 30, 2012	1600	-6
Apr. 30, 2012	1596	-4
May 22, 2012	1596	-3
6-Day: Aug. 23, 2012	1595	-1
Aug. 31, 2012	1593	-2
Sept. 30, 2012	1601	+8
Oct. 31, 2012	1593	-8
Nov. 30, 2012	1590	-3
Dec. 31, 2012	1610	+20
January 31, 2013	1593	-17
February 28, 2013	1594	+1
March 31, 2013	1578	-16

Date	Enrollment	Change from Previous Mo.
April 30, 2013	1579	+1
May 31, 2013	1574	-5
6-Day: Aug. 21, 2013	1560	-14
Aug. 31, 2013	1557	-3
Sept. 30, 2013	1560	+3
October 31, 2013	1568	+8
November 30, 2013	1553	-15
December 31, 2013	1547	-6
January 31, 2014	1544	-3
February 28, 2014	1538	-6
March 31, 2013	1537	-1
April 30, 2014	1539	+2
May 30, 2014	1538	-1
6-Day: Aug. 21, 2014	1542	+4
August 2014	1534	-8
September 30, 2014	1529	-5
October 31, 2014	1531	+2
Nov. 30, 2014	1524	-7
Dec. 31, 2014	1506	-18
Jan. 31, 2015	1521	+15
Feb. 28, 2015	1520	-1
March 31, 2015	1513	-7
April 30, 2015	1508	-5
May 29, 2015	1497	-11
6-Day Aug. 20, 2015	1481	-16
August 31, 2015	1484	+3
September 30, 2015	1480	-4
October 31, 2015	1477	-3
November 30, 2015	1470	-7
December 18, 2015	1467	-3
January 31, 2016	1456	-11
February 29, 2016	1456	0
March 31, 2016	1452	-4
April 30, 2016	1446	-6
May 24, 2016	1438	-8
6-Day Aug. 22, 2016	1452	+14
August 31, 2016	1445	-7
Sept. 30, 2016	1444	-1
October 31, 2016	1447	+3
Nov. 30, 2016	1452	+5
Dec. 16, 2016	1447	-5
Jan. 31, 2017	1431	-16
Feb. 28, 2017	1432	+1
Mar. 31, 2017	1427	-5
April 30, 2017	1426	-1
May 25, 2017	1413	-13