

Regular Board Meeting
July 17, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, July 17, 2017 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Neil Earnest, Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Director of Transportation –Karen Stoneberger, Kevin Madden – WSJD, Suzy Ernst –DRR, Elizabeth Kieffer –WCTA, Regina Paddick –WCTA, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-June 19, 2017 Regular Board Meeting Minutes

- b. **Approval of Monthly Bills**
-Invoices paid June 2017
-Bills Payable July 2017

- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$	24,464.21
Investments	\$	96,522.98
4 Fund	\$	(217,910.00)
5 fund	\$	47,689

- d. **Approval of Correspondence**
-Jesse Kasinger resigning as school bus driver effective July 12, 2017

- e. **Approve Administrative Reports**
Mt. Carmel Elementary School Principal Sheila Taylor (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Superintendent Tim Buss (attachment #6)

A motion to approve the consent agenda was made by Janice Alka and seconded by Hocking. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Visitors

None

Accept Reports

None

Unfinished Business

Wabash District #348 Auction

Superintendent Buss announced that the South School Surplus Auction would be held on Tuesday, July 18, 2017 at 5:00 p.m. at South School.

New Business

Set Dates and Times of 2017-2018 Budget Display and Hearing

Budget on display August 14, 2017 – September 18, 2017

Budget Hearing at 6:45 p.m. on September 18, 2017

Approve Budget on September 18, 2017 during regular board meeting

Approve MCHS Student Early Graduation

A motion to approve student (BP) for early graduation due to personal circumstances, pending all graduation requirements by the end of the first semester was made by Peter and seconded by Earnest. All present voted aye. **Motion Carried.**

Move to go to Closed Session

At 7:02 p.m., Janice Alka moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, the setting of a price for the sale or lease of property owned by a public body, and collective bargaining matters." The motion was seconded by Peach. All present voted aye. **Motion Carried.**

Open Session

A motion to return to open session was made by Hocking and seconded by Peter. All present voted aye. **Motion Carried.** The meeting returned to open session at 8:07 p.m.

Closed Minutes Approved

Jared Alka moved to approve the minutes of the closed session as read in closed session. Janice Alka seconded the motion. All present voted aye. **Motion Carried.**

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the employment of the following individuals was made by Peach:

Tiffany Gawthorp – MCJHS Alternative Education Room Supervisor starting the beginning of the 2017-2018 school year.

Ted Bishop – MCHS Industrial Dept. Chair beginning the start of the 2017-2018 school year.

The Motion was seconded by Hocking. All present voted aye. ***Motion Carried.***

Adjournment

A motion to adjourn was made by Hocking and seconded by Janice Alka. All present voted aye. ***Motion Carried.*** Meeting adjourned at 8:09 p.m.

**MOUNT CARMEL ELEMENTARY SCHOOL
JULY 17, 2017 SCHOOL BOARD REPORT
PRINCIPAL – SHEILA ODOM**

Summer School

Summer school finished on Thursday, June 22nd, with Mr. Aubrey having an average of 11 students.

Custodial Staff

The custodians have been working extremely hard this summer. Everything is moved into the MCES. They are starting to do hallway floors, the office area, and will be finishing up the play system. I am in the process of keeping an updated list on little items that still need to be completed.

Painting

The painting crew painted the three rooms that had to be painted so the teachers could move in. They have also painted the kindergarten bathroom floors and the areas where updates have been made.

Administrators Academy

The ROE 20 will host the beginning of school year administrator academy, which I and several other administrators will attend, Tuesday, July 25, 2017, at Norris City for the first time. We will be updated on legal issues by IPA lawyer, Brian Schwartz.

Secretaries

The secretary and secretary/nurse as well as I, will be back in the office on Tuesday, August 1, 2017.

Central Registration

K-6 registration for Mount Carmel Elementary and Mount Carmel Grade schools is planned for Tuesday, August 7th, from 8 a.m. – 12:00 p.m. and 1 p.m. – 6 p.m. to be hosted at Mount Carmel Grade School.

Meet-N-Greet

MCES will be hosting Meet-N-Greet on Monday, August 14th from 4:00 p.m. – 5:30 p.m. Parents/Students may get acquainted with classroom teachers, bring school supplies, and check out their classrooms. This will also be a time for parents to ask questions to make sure they understand how the pick up and drop off procedures at MCES will work.

54uy54uy8uJuly 17, 2017

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. July School Board Report

* All M.C.G.S. rooms have been moved in. Finishing up projects such as putting in lockers for 3rd grade, classroom technology being put up, and finishing up small maintenance items for classrooms

*Schedules for all students are being completed for next school year.

*In process of rebounding books in need for next school year.

* Summer School has been completed with 15 students participating throughout the month of June.

*Dates determined for BLLC, Rising Star, and Faculty Meetings for 2017-2018 school year.

* Sent letters to staff for assignments for upcoming school year with schedule for first two institute days.

*Updating staff emergency binders with updated information for 2017-2018 school year.

* Attending Administrator Workshop at Norris City.

* Working on purchasing chrome books to complete each room for having a set for the beginning of the school year.

Upcoming Dates

July 25	Administrator Workshop
August 1	Office re-opens
August 7	Registration k-6
August 14	First day for teachers
August 15	Meet and Greet
August 16	First day of school for students

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

July 17, 2017

THE MOVE

THE MOVE has progressing better than anticipated. It is a big job that will still be in progress throughout the summer leading up to school. At this point, nearly all of the items have been moved out of MCMS including the office. The custodial staff and summer help have been doing a great job and their work is greatly appreciated. We will still be utilizing the gym and the concession stand for our home basketball and volleyball games, but other than that, we are moving on to MCJHS.

Summer School

Summer School has been progressing very well under the direction of Tanya Grounds who has been teaching the MCMS Summer School utilizing the Grad Point computer program. Many of the students have already completed their summer school requirement with just a few to go. The last official day is July 20th.

Scheduling

MCJHS has spent significant time in scheduling students in classes for next year. This is a long process where students are hand scheduled into their classes to maximize student success. We hope to have this finished in the month of July.

Registration

Registration for 7th and 8th grade students is scheduled for August 8th from 1-6 p.m. at MCJHS. Other than being at a new location, this year will be a little different with a portion of it being completed online. We anticipate this will make the registration process easier for years to come. Thank you to Shelley Richardson, Kristi Berry, and Jeanie Kennard for their work on this initiative.

Meet & Greet

MCJHS will be hosting our 1st annual Meet & Greet event on the evening of August 14th from 5:30 – 7:00 P.M. The students will be able to pick-up their schedule, drop off supplies, practice their locker combination, visit the classrooms, and talk with their teachers.

Back to School Administrator's Academy

Several administrators from District # 348 will attend a Back to School Administrators Academy on July 25th at Norris City. This academy plans to look at the most common legal issues school administrators' face on a day-to-day basis for student management.

Upcoming Dates:

7/17	School Board Meeting
7/20	Summer School Concludes
7/25	Administrator Academy @ Norris City
8/14	Teacher Institute Day
8/14	MCJHS Meet & Greet
8/15	Teacher Institute Day
8/16	First Day of School for Students

Approved by the Board of Education on August 14, 2017



July 2017 Board Report

- I can field any questions regarding the construction progress but between the pace they are working and what I'm sure Mr. Buss is planning on discussing, it did not seem efficient to do so in my board report six days out.
- The custodial staff is continuing cleaning and preparing for the upcoming school year. They have worked around and with the construction crews. They have had a substantial amount to do in addition to their normal workload with the move. They have been moving a/c units from South to the rooms where they are most needed. Additionally, they are going to refurbish & refinish the lockers from the locker room because new lockers were not financially feasible.
- The new 14'x40' storage building is in place across the street from the Jr/Sr. High and should alleviate some of our storage issues.
- The phone system has been modified to accommodate the two schools in the building. There are separate intercom systems and all of the needed extensions have been set up to my knowledge. The people with the bell system are scheduled to be here on 7/13 to set up the separate schedules.
- The football field grass is in good shape. It was treated two weeks ago and also field-dressed for the first time in years. I'm not sure they want publically acknowledged but if you see/talk to Eric Haines at Allendale Gravel or Doug McPherson at Stabilization, thank them for their donations to help get that job done.
- There are a few minor issues with the track surface that should be addressed next summer. There have been discussions at MCHS Sports Booster Meetings about funding and timetables but I feel it is in adequate condition for the upcoming school year. While I have not had advanced discussions with any involved, I would propose that this could be funded with a split between the MCHS Sports Boosters, 1% sales tax revenue, and the MCHS Alumni Foundation. The total cost to fill, resurface, and paint would be in the \$17,500 - \$19,000 range, based on an old estimate
- MCHS summer school has been a success to this point. Stephanie Kolb has kept me updated and most have finished and the others are on track to attain the needed credit.
- MCHS will have student registration on August 10: Seniors at 8 to 9:30, Juniors 10-11:30, Sophomores 1:30-3:00, Freshmen 4:00-5:30. At 6 pm, Freshmen and their parents are invited to Orientation in the Auditorium.
- A press release was sent out last week regarding the 2017 MCHS Homecoming festivities.

Shelley Richardson, Director of Instruction
 July 17, 2017
 Board Report

School Registration

The new process for school registration this year requiring all parents to register their child/children online is outline below. Local media has already started publishing this information.

August 1, 2017	School Offices Open	7:30 a.m. – 2:30 p.m.
August 2, 2017	Online Registration Opens (www.wabash348.com) Mt. Carmel Grade School-Computer Lab opens to parents for assistance with form completion. (9:00 a.m. -12:00 p.m. and 1:00 p.m. – 3:00 p.m.)	12:00 a.m.
August 7, 2017	K-6 Registration	9:00 a.m. – 12:00 p.m. 1:00 p.m. – 6:00 p.m.
August 8, 2017	7 th and 8 th Registration	1:00 p.m. – 6:00 p.m.
August 10, 2017	9 th Grade Registration	4:00 p.m. – 5:30 p.m.
August 10, 2017	10 th Grade Registration	1:30 p.m. – 3:00 p.m.
August 10, 2017	11 th Grade Registration	10:00 a.m. – 11:30 a.m.
August 10, 2017	12 th Grade Registration	8:00 a.m. – 9:30 a.m.
August 10, 2017	Freshmen Orientation	6:00 p.m. – 7:30 p.m.
August 14, 2017	LAST DAY TO REGISTER	
August 14, 2017	Mt. Carmel Elementary Meet & Greet	4:00 p.m. – 5:30 p.m.
August 14, 2017	Mt. Carmel Jr. High Meet & Greet	5:30 p.m. – 7:00 p.m.

K-6 Registration

August 7th, 2017

8:00 a.m. – 12:00 p.m.

1:00 p.m. – 6:00 p.m.

Location: Mt. Carmel Grade School

1520 Poplar Street

(Formerly Mt. Carmel Middle School)

Mt. Carmel Junior High School (7th and 8th)

August 8th, 2017

1:00 – 6:00 p.m.

Location: Mt. Carmel High School

201 N. Pear Street

Mt. Carmel High School (9th – 12th)

August 10th, 2017

Location: Mt. Carmel High School

Seniors (12 th)	8:00 a.m. - 9:30 a.m.
Juniors (11 th)	10:00 a.m. - 11:30 a.m.
Sophomores (10 th)	1:30 p.m. - 3:00 p.m.
Freshmen (9 th)	4:00 p.m. - 5:30 p.m.
Freshmen Orientation	6:00 p.m. - 7:30 p.m. (Auditorium)

Curriculum Materials

During June most of the curriculum materials for this coming school year have been received from each school. Orders will be placed in late July or early August. All materials are purchased using Title I and Title II funds.

Project Lead the Way

Clint Phillips, our new engineering teacher is attending the 2-week Project Lead the Way training in Chicago. Clint will complete the training with a certificate that allows him to teach the PLTW, Introduction to Engineering class beginning this school year.

Early Childhood Grants

The 0-3 and 3-5 early childhood grants have been submitted to ISBE and are being reviewed for approval.

ESSA Grants

The Title I and Title II grants have been released and I will be working on writing these in July to submit by August 1.

SUPERINTENDENT'S REPORT
JULY 17, 2017

2017-18 TRANSITION

"The Move" of all classrooms and offices is finished. I would like to commend our custodial staff for an outstanding job with John Merriel's leadership and organization. We are currently moving the play system at South to Mt. Carmel Elementary School. Once that final move is made, custodians will be busy with individual school projects.

MCHS/MCJHS RENOVATION

Progressing nicely. 50-60% complete. Big stuff done and now a lot of little stuff will get done. Very happy with the contractor and sub-contractors doing the work.

BUDGET PREPARATION

Darlene and I are preparing the 2017-2018 school budget now and will be ready to present it at the August meeting. We do have a K-12 Education budget but no funding stream to go along with the budget. Senate Bill #1 will need passed to allow funding for schools in 2017-18. The Governor is holding that bill and could hold it for a while holding school districts hostage. We are hoping that our local tax money will arrive much sooner than it did last year.

REGISTRATION

We are preparing for the start of school. We have a Registration dates have been set. K-6 Registration will be on Monday, August 7th from 9-12 and 1-6 at Mt. Carmel Grade School. 7th/8th Grade Registration will be on Tuesday, August 8th from 1:00-6:00 pm at Mt. Carmel Junior High School. MCHS Registration will be Thursday August 10th.