

Regular Board Meeting
August 14, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday August 14, 2017 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Neil Earnest, Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –DRR, Regina Paddick –WCTA, Kale Calvert –ADG, Tim King – Kings Financial Consulting, Chad Everett –Crossroads Church, Kyle Fisher –Crossroads Church, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-July 17, 2017 Regular Board Meeting Minutes
- b. **Approval of Monthly Bills**
-Invoices paid July 2017
-Bills Payable August 2017
- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$	-19,273.86
Investments	\$	94,564.25
4 Fund	\$	-219,010.00
5 fund	\$	3,555.00
- d. **Approval of Correspondence**
-Pari McFarland-Smith resigning as MCES/MCGS K-6 Tech Teacher effective July 24, 2017
-Karen Stoneberger retiring as Director of Transportation effective December 31, 2017
- e. **Approve Administrative Reports**
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)

Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Superintendent Tim Buss (attachment #6)

A motion to approve the consent agenda was made by Janice Alka and seconded by Hocking. A roll call vote was taken. All present voted Aye. ***Motion Carried.***

Visitors

Tim King – Kings Financial Consulting
Kale Calvert – Architecture and Design Group (ADG)

Accept Reports

Update on 2017-18 MCHS/MDJHS Renovations

Kale Calvert updated the board on the renovation progress at the high school and junior high school. He noted that the project was 99% complete. Superintendent Buss expressed his satisfaction with the work that had been done.

Unfinished Business

New Business

Present Proposed Budget for 2017-2018

Superintendent Buss handed out hard copies of the budget to the board members. They will vote on approval of the budget during the September 18th board meeting.

Approve Fuel Bids for 2017-18

Superintendent Buss reviewed the bid results with the board. Andrews Oil was the low bidder for both fuel and oil. Upon the recommendation from Superintendent Buss to approve the low bidder (Andrews Oil), a motion was made by Peach and seconded by Hocking. A roll call vote was taken. All present voted Aye. ***Motion Carried.***

Approve Amended Resolution Authorizing additional \$600,000 Line of Credit

The Wabash District 348 Finance Committee recommended that the board approve an additional \$600,000 line of credit for a total of \$2,600,000. A motion to approve the resolution was made by Janice Alka and seconded by Earnest. A roll call vote was taken. All present voted Aye. ***Motion Carried.***

Approve Resolution authorizing the issue of \$1,000,000 General Obligation Debt Certificates

The Wabash District 348 Finance Committee recommended that the board approve a resolution authorizing the issue of \$1,000,000 General Obligation Debt Certificates. A motion to approve the resolution was made by Earnest and seconded by Janice Alka. A roll call vote was taken. All present voted Aye. ***Motion Carried.***

Move to go to Closed Session

At 7:24 p.m., Earnest moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act:

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, the setting of a price for the sale or lease of property owned by a public body, and collective bargaining matters.” The motion was seconded by Hocking. All present voted aye. **Motion Carried.**

Open Session

A motion to return to open session was made by Janice Alka and seconded by Peach. All present voted aye. **Motion Carried.** The meeting returned to open session at 8:23 p.m.

Closed Minutes Approved

Earnest moved to approve the minutes of the closed session as read in closed session. Janice Alka seconded the motion. All present voted aye. **Motion Carried.**

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the following employment requests was made by Peach:

TRANSFERS

Brianna Witsman	-MCHS Business Teacher beginning the start of the 2017-2018 school year
Kristi Wright	-MCES/MCGS K-6 Technology Skills Teacher beginning the start of the 2017-2018 school year

NON-CERTIFIED

Amy Kingsbury	-Request to move her from part-time MCHS custodian to full-time MCHS/MCJHS custodian
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The Motion was seconded by Jared Alka. All present voted aye. **Motion Carried.**

A motion to approve the following Extra-Curricular employment requests was made by Peach and seconded by Hocking.

Tyler Buss	-MCHS/MCJHS Athletic Director beginning the start of the 2017-2018 school yr
Tyler Browning	-MCJHS 6 th Grade Boys' Basketball Coach beginning the start of the 2017-2018 school year
Jessica Gill	-MCJHS Co-Coach for 7 th Grade Girls' Basketball beginning the start of the 2017-2018 school year
Joe Judge	-MCJHS Co-Coach for 7 th Grade Girls' Basketball beginning the start of the 2017-2018 school year

All present voted aye. **Motion Carried.**

A motion to approve the following volunteer requests was made by Peach and seconded by Janice Alka.

Nick Toothman	-MCJHS 6 th Grade Boys' Volunteer Basketball Coach for the 2017-2018 season
Brad Jenkins	--MCJHS 8 th Grade Girls' Volunteer Basketball Coach for the 2017-2018 season
Jake Holcomb	-MCHS Volunteer Football Coach for the 2017-2018 season

All present voted aye. ***Motion Carried.***

Adopt WCEA and WCTA Contracts

A motion to adopt the WCEA and WCTA contracts was made by Jared Alka and seconded by Peter. A roll call vote was taken. All present voted aye. ***Motion Carried.***

Non-Union Salaries

Superintendent Buss recommended that the non-union salaries for 2017-2018 be approved as presented to the board. A motion to approve the recommendation was made by Janice Alka and seconded by Hocking. All present voted aye. ***Motion Carried.***

Approve the Sale of South School

Two bids were received for the purchase of South School. The highest bid was \$55,500 from Crossroads Church out of Norris City, IL. A motion to approve the highest bid of \$55,500 from Crossroads Church was made by Peach and seconded by Earnest. A roll call vote was taken. All present voted aye. ***Motion Carried.***

Adjournment

A motion to adjourn was made by Janice Alka and seconded by Earnest. All present voted aye. ***Motion Carried.*** Meeting adjourned at 8:28 p.m.

**MOUNT CARMEL ELEMENTARY SCHOOL
AUGUST 14, 2017 SCHOOL BOARD REPORT
PRINCIPAL – SHEILA ODOM**

Custodians:

The custodians have done a great job preparing Mount Carmel Elementary School for the new school year. They have gone above and beyond to get all the schools moved and ready to go.

Central Registration

K – 6 Registration went very well; 273 students registered at K – 6 (or before). This is 82% of First Graders and 79% of Second Graders. Parents who could not come to registration are making their way into the school. Also we had 10 EC students register.

Meet and Greet:

Meet and Greet was held Monday, August 14th from 4:00 – 5:30 p.m. The students were able to meet their teachers and drop off their school supplies.

Faculty and Staff:

Mount Carmel Elementary School is welcoming Mrs. Kristi Wright (if approved tonight), transferring from Mount Carmel High School. Mrs. Wright will be shared with Mount Carmel Grade School taking the place of Ms. Pari McFarland-Smith who was on leave. Mrs. Wright will be a fresh face to our technology program. Also we welcome, Mr. Matt McCarty – Special Ed. Assistant, Mrs. Crystal Dular and Mrs. Robin Jones as individual assistants. We also are happy to have Mrs. Debra Nettleton as a classroom/title assistant in Kindergarten. Mrs. Nettleton was an individual assistant before taking this position.

Upcoming Dates to Remember:

Aug. 17-18: PBIS Training Days for Students
Sept. 5: Administrators Meeting
Sept. 6: Faculty Meeting
Sept. 13: BLLC Meeting
Sept. 15: School Improvement Meeting
Sept. 18: School Board Meeting

Monday, August 14th 2017

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. August School Board Report

- * Online registration went extremely well for new and returning students. We had 76% register. Thanks to all of the staff that helped out this year.
- * Meet and Greet scheduled for August 15th. Paragon Promotions will give samples of this year's fundraiser items.
- * Transition to the new M.C.G.S. is nearly completed. Very few small items will be close to or be completed for the beginning of school. There have been many positive comments from parents and staff on the appearance of the building.
- *Earthquake, Storm, and Fire drills are scheduled for the first two weeks of school.
- * PBIS "BootCamp" refresher is scheduled for first day of school for students.
- *M.C.G.S. introduced 6 new or re-assigned faculty members at the District Wide meeting.
- *Technology is working on finishing up connecting all computers and technology devices for the beginning of school.
- * Received and waiting to distribute this years Math and Reading curriculum to grade levels.
- * The new pickup and drop off procedures will be given to all parents at meet and greet night.

Dates to Remember

Aug.	14	Institute Day
	15	Institute Day
	15	Meet & Greet 5:00-6:30
	16	1st full day for Students
Sep.	4	no school
	6	Faculty Meeting 330
	13	Bllc 330
	15	School Improvement 3 hr. Early Dismissal
	26	Picture Day

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

August 14, 2017

THE MOVE

After much work throughout the summer, school is ready to begin on Wednesday, August 16th. I would like to thank all of the custodians and the summer help for moving all of the boxes and other items from the middle school and working to make the rooms ready to occupy for the teachers in addition to all of the other tasks they typically do during the summer. I would also like to thank the junior high staff for coming in during the summer to set-up their classrooms. It was a lot of work and it is greatly appreciated.

Summer School

Summer School went well this year under the direction of Tanya Grounds by providing individualized instruction to our MCMS students. Nearly all of the students completed the course before the last day.

Back to School Administrator's Academy

Several administrators from District # 348 attended a Back to School Administrators Academy on July 25th at Norris City. This academy looked at the most common legal issues school administrators' face on a day-to-day basis for student management and also received state as well as local updates.

Registration

Registration for 7th and 8th grade students went well on August 8th. This year was slightly different than in past years due to the online registration format and being at the junior high instead of the middle school. Thank you to Shelley Richardson, Kristi Berry, and Jeanie Kennard for their work on the online portion of the initiative. The online registration process is anticipated to only get better from here.

Meet and Greet

MCJHS scheduling is complete and the schedules will be handed out at Meet and Greet. This will be our 1st annual Meet & Greet event on the evening of August 14th from 5:30 – 7:00 P.M. The students will be able to pick-up their schedule, drop off supplies, practice their locker combination, visit the classrooms, and talk with their teachers. This event is a great way to introduce the MCJHS students and parents to the new school year.

Teacher Institute Days

Staff throughout the district will attend the Teacher Institute Days on Monday, August 14th and Tuesday, August 15th. They participated in a district wide meeting, faculty meeting, school transition, team meetings, evaluation meeting, growth goal meeting, and both WCTA and WCEA meetings.

Upcoming Dates:

8/14	Teacher Institute Day	9/4	No School – Labor Day
8/14	MCJHS Meet & Greet	9/5	Administration Meeting
8/14	School Board Meeting	9/6	Faculty Meeting
8/15	Teacher Institute Day	9/11	BLLC Meeting
8/16	First Day of School for Students	9/15	Quarter 1 Mid Term
8/17	Universal Screening Begins	9/15	3 Hour Early Dismissal
8/21	Solar Eclipse	9/18	School Board Meeting
8/25	Fall Pictures		

Approved by the Board of Education on September 18, 2017

MOUNT CARMEL SENIOR HIGH SCHOOL

School Board Report August 14, 2017

- We would like to commend our custodial staff for their fine job of cleaning, repairing and maintaining our buildings and facilities. They had a lot expected of them this summer and they did everything they could to complete all the necessary items to get school opened on time.
- Ask me about Registration & Freshmen orientation, if interested, and I'll fill you in on the details.
- Fall athletics is underway! We had a coach's meeting on August 3rd where we covered a variety of items.
- The phones, intercoms, and bell systems are ready for the two schools.
- The two schools have coordinated the emergency drills for safety and efficiency.
- Numerous teachers have been working in their rooms and with the help of our custodians they are preparing for the first day. Mr. Brewer and I are preparing for the opening of school.
- Solar Eclipse plans are being organized by individual teachers but will be coordinated through the office where all of our students will have the opportunity to witness the event.
- Upcoming Dates
 - 8/14-15 Faculty and Staff meetings
 - 8/16 Students First day -- class meetings to discuss new protocols
 - 8-17 Chromebook distribution to Seniors, Juniors, Sophomores and Freshmen during English Classes
 - 8-17 Gator Bowl
 - 8-18 Back to School Beach Dance 7-10
 - 8-26 School picture Day 8:15 to 11
 - 8-31 Evacuation Drill (Fire)

Shelley Richardson, Director of Instruction
August 14th, 2017
Board Report

School Improvement and Professional Development

Teacher Institute activities began today with the Back-to-School District Meeting. As last year the meeting was hosted by Parkview Christian Church at their Legion Building. We would like to thank Parkview for hosting our teachers and staff and for their generosity to the district.

Mr. Buss led the meeting by welcoming everyone back and provided updates on work that has been done to the facilities this summer. After the meeting everyone was released back to their buildings to prepare for the start of the new school year. Faculty meetings will be held tomorrow followed by department and team meetings.

This year's professional development plan includes the continuation of the "Peer Study" that was introduced last year. Teacher groups will meet during School Improvement Days and Teacher Institutes to research educational topics relevant to curriculum and teaching. They will once again draw conclusions about the subject and report findings on the last Teacher Institute of the year. There was a lot of positive feedback about this method of professional development from last year and I am excited about this opportunity for teachers.

Online School Registration

This year was the first year for online student registration through the Lumen parent portal. Parents were encouraged to complete all registrations online prior to school registration. Computer Labs were open at all schools for those parents who did not have access to computers. We had many volunteers who were there to assist parents with this process.

Jeannie Kennard and Kristi Berry worked over the summer with Lumen to make this process available. We will be meeting in the next few days to review the process and look at ways to improve for next year. The goal for the FY19 school year will be to add online payment. Thank you to Jeannie and Kristi and all volunteers who made this possible.

Grant Activity

The ESSA grant applications (formerly NCLB) were released from ISBE on August 8th. These grants have usually been released in the spring; however, with the changes at both federal and state levels these were delayed. We have been given permission by ISBE to expend funds prior to grant submission in order to have the materials and supplies we need to start the school year.

Curriculum

This summer we sent our new engineering teacher, Clint Phillips to Project Lead the Way training in Chicago. Clint will be responsible for teaching the PLTW engineering courses this year at Mt. Carmel High School.

SUPERINTENDENT'S REPORT
AUGUST 14, 2017

CENTRALIZED REGISTRATION AND MCHS REGISTRATION

Our new registration process went very well at ALL schools. Many parents pre-registered their children, brought their documents to registration day and were there from anywhere from 5-15 minutes. We were very pleased and heard lots of positive comments.

We have over 80% of students registered for school.

2017-18 SCHOOL TRANSITION

I want to first commend our custodial staff and our teachers for the work they did this summer in regards to THE MOVE. It was an enormous task and our employees did a wonderful moving everything. The renovations at MCHS/MCJHS are near completed. ADG and Johannes Construction have worked very well together along with Sharp & Williams (HVAC) and Eddie Bolden (Bolden Electric).

BUILDING AND GROUNDS

I would like to meet within the next couple of weeks. I will call and set up a meeting to tour the Buildings and look at the completed summer projects and other areas of concern.

IASB SEMI-ANNUAL CONFERENCE AND DINNER MEETING

The meeting is scheduled for Tuesday, October 5, 2017 at 6:30 in Newton. Please let Kim know if you are interested in going.

START OF THE 2017-2018 SCHOOL YEAR

I am extremely excited about the start of the school year. Not sure if it is because it is my final year or just excited to see all the work we have put into THE MOVE and the transition for 2017-18 has paid off. It's going to be a GREAT year.

GENERAL STATE AID AND MANDATED CATEGORICALS

We are STILL waiting to hear from the State regarding state aid and categorical monies. Even though a budget was passed, there is no revenue stream attached with that. SB1 was vetoed by the Governor and now we are waiting to see what the Governor and the Legislators are going to do.

IMPORTANT DATES

August 14	District #348 Financial Committee Meeting 5:30 at the District Office
August 14	School Board Meeting 7:00 pm
August 14-15	Teacher Institute
August 16	First Day of School with Students
August 22	WVSED Governing Board Meeting at 6:30 pm in Norris City
September 4	Labor Day (No School)
September 15	3 Hour Early Dismissal (School Improvement Day)
September 15-16	MCHS Homecoming
September 18	Budget Hearing 6:45 pm
September 18	School Board Meeting 7:00 pm