

Regular Board Meeting
September 18, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, September 18, 2017 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:03 p.m.

Secretary Janice Alka called the roll. In addition to the secretary, those present were Tim Schuler, Neil Earnest, Kyle Peach, Theresa Hocking, and Ryan Peter. Jared Alka was absent.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Director of Technology Kevin Smith, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –DRR, Elizabeth Kieffer –WCTA, Jim Helton –IASB, Darlene Underwood – District Treasurer, Jennifer Horton-MCGS, Megan Holcomb –MCES, Manuel Talavera-IL Student Assistance, Jaqui Moreno-IL Student Assistance, Eddie Brambila-IL Student Assistance and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-August 14, 2017 Regular Board Meeting Minutes
- b. **Approval of Monthly Bills**
-Invoices Paid August 2017
-Bills Payable September 2017
- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$ 96,950.85
Investments	\$ 357,111.00
4 Fund	\$ 202,491.00
5 Fund	\$ 382,315.00
- d. **Approval of Correspondence**
-Kristi Wright – Resigning as MCHS FBLA Sponsor effective August 22, 2017
-Matt Lies resigning as MCJHS Track Coach effective August 21, 2017
-Steve Bobbitt letter of Honorable Dismissal effective September 19, 2017
- e. **Approve Administrative Reports**
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)

Director of Technology Kevin Smith (attachment #6)
Director of Transportation Karen Stoneberger (attachment #7)
Superintendent Tim Buss (attachment #8)

- f. Approve 2017-2018 Administrative and Teacher Salary Benefits
- g. Review Wabash CUSD #348 Risk Management Plan
- h. Intergovernmental Agreement for Transportation of Special Education Students with Grayville Community Unit School District #1

A motion to approve the consent agenda was made by Hocking and seconded by Earnest. A roll call vote was taken. All present voted Aye. **Motion Carried.** Jared Alka was absent.

Visitors

Jim Helton –Illinois School Board Association (IASB)

Mr. Helton addressed the board regarding the IASB Executive Superintendent's Search proposal. The proposal included Board/Staff/Community online survey, announcement and advertisement of the vacancy, identifying candidates, background checks, reference checks, assisting the Board on an interview format, and completing the process in late fall of 2017 if the Board voted to accept the proposal during the September 18, 2017 board meeting.

Jaqui Moreno, Manuel Talavera, and Eddie Brambila –Gear Up Regional Specialists

Moreno, Talavera, and Brambila discussed the details of a federal grant that has been awarded to Wabash District #348. The focus is on 7th grade students and their college career readiness. The program follows students starting with their 7th grade year through their first year out of high school. It is a 6 year grant and will be starting each year with all students in the 7th grade in the district. It includes a \$15,000 per year fund allowance to be spent for the students for college readiness at the district's discretion.

Accept Reports

Gear Up Grant –Steve Holt & Gear Up Regional Specialists

Hocking motioned to approve and implement the Gear Up Grant as explained by the Gear UP Regional Specialists. The motion was seconded by Peach. A roll call vote was taken. All present voted Aye. **Motion Carried.** Jared Alka was absent.

Unfinished Business

New Business

Adopt Budget for 2017-2018

A motion to adopt the 2017-2018 proposed budget was made by Janice Alka and seconded by Earnest. A roll call vote was taken. All present voted Aye. **Motion Carried.** Jared Alka was absent.

Discuss the Puchase of New School Bus

Karen Stoneberger reviewed the current fleet of District #348 vehicles. She explained to the board about the need for a new school bus. Janice Alka moved to approve the recommendation from Stoneberger to purchase a 2019 Blue Bird bus at a price of \$78,521.00. The motion was seconded by Earnest. A roll call vote was taken. All present voted Aye. **Motion Carried.** Jared Alka was absent.

Move to go to Closed Session

At 7:54 p.m., Peach moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and the purchase or lease of real property for the use of the public body." The motion was seconded by Hocking. All present voted aye. **Motion Carried.** Jared Alka was absent.

Open Session

A motion to return to open session was made by Earnest and seconded by Peach. All present voted aye. **Motion Carried.** Jared Alka was absent. The meeting returned to open session at 8:33 p.m.

Closed Minutes Approved

Earnest moved to approve the minutes of the closed session as read in closed session. Janice Alka seconded the motion. All present voted aye. **Motion Carried.** Jared Alka was absent.

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the following employment requests was made by Janice Alka:

CERTIFIED

Megan Holcomb -MCES Kindergarten Teacher starting August 21, 2017

NON-CERTIFIED

Michelle Vessels -Brownsville/Norris City Bus Assistant effective August 16, 2017

Jennifer Horton -MCGS 4th Grade Paraprofessional beginning August 16, 2017

The Motion was seconded by Hocking. All present voted aye. **Motion Carried.** Jared Alka was absent.

A motion to approve the following Extra-Curricular employment requests was made by Peach and seconded by Peter.

EXTRA-CURRICULAR

Brianna Witsman -MCHS FBLA Sponsor starting the 2017-2018 school year

VOLUNTEER

Bryan Heinrich -MCHS Volunteer Soccer Coach beginning September 19, 2017

All present voted aye. **Motion Carried.** Jared Alka was Absent.

Consideration to discuss and approve an agreement with the Illinois Association of School Boards (IASB) Professional Services for Wabash CUSD #348 Superintendent's Executive Search

A motion to approve an agreement with the IASB to assist the District in their search for a new superintendent was made by Peach and seconded by Earnest. A roll call vote was taken. All present voted Aye. **Motion Carried.** Jared Alka was absent.

Adjournment

A motion to adjourn was made by Hocking and seconded by Peach. All present voted aye. **Motion Carried.** Jared Alka was absent. Meeting adjourned at 8:35 p.m.

**SEPTEMBER SCHOOL BOARD REPORT
MOUNT CARMEL ELEMENTARY SCHOOL
SHEILA ODOM, PRINCIPAL
SEPTEMBER 18, 2017**

- 504 Meetings: I have held ten 504 review meetings, meetings have been going well, I have 4 more to be held and one new one to be evaluated.
- We have been conducting practice drills for various emergency procedures: Fire, severe weather, and earthquake. Updated signs have been hung in the rooms for emergency purposes. With all the changes we are taking are time and making sure the students would be safe in an emergency. They are going quite well.
- Our first PTO Meeting of the year was held on Monday, September 11th. President, Laura Garrett directed the meeting. The PTO meeting had seven members present. The fundraiser kick-off, "Yankee Candle Sales", was held on Friday, September 1st by Joe Judge. Money and orders were due today, September 18th.
- PBIS is off to a great start. Our coach this year is Meredith Alka. Mike Aubrey is the Tier II Coach. These are voluntary positions that take a lot of time. Mrs. Alka started the school with PBIS Kickoff. First and second grade did it on Friday, August 18th and the Kindergarten held theirs over a two day time period, August 21st and 22nd. PBIS is a fun way for the students to learn the rules and to take responsibility.
- A representative from the Boy Scouts of America visited our school on August 23rd to invite our male Kindergarten – Second grade students to join Cub Scouts.
- The students and teachers celebrated Constitution day, today, Friday, September 15th.
- Mrs. Vargo has been very busy handling student issues. Because of the large class sizes it has kept the faculty and staff very busy handling issues of the young children. Very thankful for a 5th Kindergarten class – class size 22 – 23.
- Carol VanMetre from the University of Illinois extension office offered a health food choice walk through to the students on Wednesday, September 13th. Carol has provided healthy services to our students for several years.
- School Improvement Day was held Friday, September 15 and the teachers worked on BUSHUE training.

South School's Events: from now until the next School Board Meeting

Sept. 25: Wabash County and District Safety Meeting at MCHS Theater at 7:00 p.m.

Oct. 2: Administrator Meeting

Oct. 4: Faculty Meeting

Oct. 6: Teacher Institute Day

Oct. 10-14: Fire Safety Week

Oct. 9: Columbus Day – No School

Oct. 11: BLLC Meeting

Monday, September 18, 2017

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. September School Board Report

All students have been administered fall benchmarks in reading and math in AIMSweb.

3 hour early out professional development will focus on Bushue training,

Your Choice Program has started. The 7th and 8th grade students are transported from the High School then join the 6th grade students at MCMS.

Implementing the "Strive for 5". An attendance initiative for students to strive for 5 or less absents in a school year.

The annual fall fundraiser has concluded. Students in each grade level sold items through Paragon promotions. This is our school's most profitable fundraiser for the year and profits this year are going to a new playground set.

ROE inspection is scheduled for 9/28

Picture day was 9/13 and provided by Lifetouch.

Attended Wabash County Truancy Review Board's first meeting of the school year to discuss this year's truancy procedures.

Will be participating in the district school safety meeting with local first responders.

Have completed fire and storm drills this year. Will be conducting our yearly Earthquake drill in October.

Held our school A.R. kickoff. Students will be receiving rewards from popcorn to putting pie's in a teachers face for accumulating A.R. points.

MCGS is working with Wabash General Hospital to promote active and healthy activities for students in which trying to raise awareness for new playground equipment to go along with the Fall Fundraiser.

Dates to Remember	
Sep.	6 Faculty Meeting 330
	8 A.R. Kickoff
	13 picture day
	13 blc 330
	15 truancy board
	15 3 hr early out
	18 School Board meeting
	28 ROE inspection
Oct.	4 Faculty meeting
	5 dance 7-9
	6 teacher institute
	9 no school
	17 pt conf 4-7
	19 3 hr early out p/t conferences 4-7

#2

Approved by the Board of Education on October 16, 2017

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

September 18, 2017

School Dance

MCJHS SLC held their first school dance at MCGS on 9/8 from 7-9 PM. The dances this year are tentatively set to include 5th and 6th grade from MCGS and 7th and 8th grade from MCJHS. These dances are a great opportunity for students to socialize in a supervised setting. We had great attendance for our first school dance.

Teacher Institute Day

Staff members will participate in a School Improvement Day on September 15th. Staff members will work on completing their state mandated trainings, which now consist of 15 videos/quizzes. Staff members will also be meeting as teams since they do not get much of an opportunity to do so due to the loss of the team planning time within their schedule.

Universal Screening

MCJHS has completed the first round of Universal Screening in the area of reading and math utilizing STAR Reading and STAR Math. The scores are used to help determine which students are in need of additional instruction. MCJHS universally tests all students three times a year. In addition, for those students who have been identified as needing additional instruction; they are tested every two weeks to determine the progress of the additional instruction. This year, MCJHS will be incorporating the use of Aims web to monitor their progress and then also for the winter and spring universal screening assessments. This switch is an attempt to have all schools in the district utilizing the same assessment.

Girls Basketball

The 7th & 8th grade girls' basketball teams have been preparing for the season. For a complete listing of games, visit the MCJHS website.

Upcoming Dates:

9/18	School Board Meeting
9/25	District Safety Meeting
10/2	District Administrators Meeting
10/4	Faculty Meeting
10/4	Picture Retake Day
10/5	MCJHS Dance (Fundraiser for 8 th grade Holiday World Trip)
10/9	Columbus Day – No school for Students
10/9	District IMEA Auditions
10/10	BLLC Meeting
10/13	End of 1 st Quarter
10/16	School Board Meeting

Approved by the Board of Education on October 16, 2017

**School Board Report
Mount Carmel High School
September 18, 2017**

Status of the Consolidation

There have been very few issues with the combining of the Jr./Sr. High. Our students will see each other from time to time but we have been able to keep them separate and free of contact. The pick-up & drop-off has went pretty smoothly.

SAT Results

We are still awaiting cumulative results.

School Improvement

The BLLC group has met and is working to up-date our School Improvement Plan. We are working with the American Institute for Research to help identify specific goals for MCHS. One of the improvements we are working on is to update all departments' curriculum and course offerings. It is imperative we are keeping up with current educational trends, changing standards, and providing the best opportunities for our students.

Dual credit classes with WVC completed sign ups. There are dual credit courses in Honors English, Math, Music, Industrial Education, Business, Honors American History, Business, Agriculture, Metals, Art, Spanish, and Health Care. We are looking into further advances in dual credit. We are sending students to college courses in Broadcasting, CEO and Advanced Metal Manufacturing. Additionally, our students are attending Wabash General Hospital for their Health Career Occupation classes.

Wireless wifi access in the building has been very good up to this point with the exception of a couple areas.

Homecoming

Homecoming Week was last week. I can provide information if there are any questions.

Emergency Drills

MCHS has had 2 fire drills already, without incident. These have been in conjunction with MCJHS and it has went well.

Upcoming Dates at MCHS

- 9/20 BLLC
- 9/23 Band Competition in Danville
- 9/27 ACT English Prep Class
- 9/30 Band Competition in Charlestown
- 10/4 Picture Retake Day
- 10/6 Teacher Institute Day
- 10/7 Band Competition in Newton
- 10/11 PSAT/NMSQT given to all Juniors

Shelley Richardson, Director of Instruction
September 18, 2017
Board Report

School Improvement and Professional Development

The first School Improvement Day was held Friday, September 15th. Teachers and staff worked on completing the state mandated trainings through Bushue.

The high school RTI teachers also participated in Aimsweb training. Aimsweb is replacing the STAR assessment that was used to monitor the progress of students in RTI classrooms.

There are a few new teachers and paraprofessionals at the elementary school who have not been officially trained in the Reading Mastery program. Ann James will be providing a training/refresher for Reading Mastery at the elementary school this fall. Ann is a trained National Institute for Direct Instruction Coach. She will be providing instruction about key elements of this program that must be taught with fidelity. Reading Mastery is our K-2 reading curriculum.

Curriculum

We are purchasing Dave Ramsey's, Foundations in Personal Finance to use with our 7th and 8th grade students in the Family and Consumer Class. This curriculum is presented in six chapters, featuring a total of twenty-two lessons. It introduces personal finance concepts; explores what it means to be smart with money; emphasizes three reasons to save money; compares simple interest and compound interest; explains the purpose of a budget; identifies the difference between debit and credit cards; explores how to talk about money and money goals; and highlights the importance and benefits of giving and serving others. We are excited to be able to offer this to our junior high students.

Our Project Lead the Way courses are getting off to a good start this year. Our new engineering teacher, Clint Phillips is currently participating in online training so that we can offer Principles of Engineering through PLTW. Clint will be attending a two-week summer training next year to round out our PLTW Engineering classes.

Mr. Glover and Ms. Schlegel's biomedical classes continue to be of high interest to our high school students. We are working to expand our PLTW course offerings to the junior high and eventually to the grade school.

Grant Activity

The Title I, Title II and Title IV grants have been submitted for approval to ISBE. Those grants should be approved sometime in the next few weeks.

I will be submitting a grant for each of the schools to Lowes for some small building projects.

September 18	Gear Up	Steve Holt
October 16	MCGS After-School	Leah Sellers
November 13	School Improvement Reports	Chris Taylor Sheila Odom
December 11	School Improvement Reports	Jake Newkirk Steve Holt
January 22	Technology Update	Kevin Smith
February 26	MCHS CEO Program	TBD
March 19	KIDS Kindergarten Assessment	Kindergarten Teachers
April 16	Athletic Director Report	Tyler Buss
May 14	Online School Registration Process	Shelley Richardson

Wabash CUSD 348 Technology
September 2017
Kevin Smith

Chromebooks have been issued to all students in grades 7-12.

Carla Drone is overseeing distribution and taking care of repair issues at MCHS/MCJHS.

Teacher and lab stations at MCHS/MCJHS are up and running.

Annie Kiser is handling the tech issues at MCES and MCGS.

Transportation Report

Karen Stoneberger

9/13/17

The District currently has 12 Regular Routes with 854 eligible Riders.

Averaging Approximately 826 miles per day

1 Special Needs Route with 13 Riders

We are currently meeting the Grayville Bus with 6 Brownsville students,

4 Riders to Norris City

We exchange students and bring 1 Grayville student to MCES.

61 St. Mary's Riders

Vehicle Scheduled

18 Sports Trips

5 Teacher Meetings

Wabash #348 School Board Members,

I'm asking the board to consider the purchasing of a new school bus. We have not purchased a new bus since 2015. Our fleet is aging and averaging over 11 1/2 years old. The oldest bus we are currently using daily is a 2000 Blue Bird with 141,554 miles and #10 2006 Vision with 225,993 miles.

I have attached prices from 2 different companies Blue Bird and MidWest Transit.

Thank You,

Karen Stoneberger

SUPERINTENDENT'S REPORT
SEPTEMBER 18, 2017

ENROLLMENT INFORMATION & TRENDS

August 31, 2017 Enrollment (see attached)

DISTRICT SCHOOL SAFETY COMMITTEE

The District School Safety Committee (Neil & Kyle) will meet on Monday, September 25th at 7:00 pm in the Mt. Carmel Auditorium to meet and review Emergency plans with ALL Emergency Agencies.

BUILDING AND GROUNDS

The Building and Grounds Committee will meet in the next couple of weeks to tour the schools and look at Summer projects completed and repairs still needed.

DISTRICT IMPROVEMENT TEAM

We will continue to work with Angie Mills and Shlonda Horton as a district but they will also be working with MCHS.

TRANSITION 2017-18

We are off to a great start. It looks to me that all the prior planning we did is paying off.

IMPORTANT DATES

September 18 School Board Budget Hearing at 6:45 pm at MCES
September 18 School Board Meeting at 7:00 pm at MCES
September 25 Wabash District #348 School Safety Committee Meeting at 7:00 pm at
MCHS Auditorium
October 3 PLC Meeting at 3:40 pm at District Office
October 6 Teacher Institute Day
October 9 Columbus Day (No School)
October 16 School Board Meeting at 7:00 pm at NICE

