

Regular Board Meeting
October 16, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, October 16, 2017 in the library of Mt. Carmel Elementary School.

Vice President Earnest called the meeting to order at 7:05 p.m.

Secretary Janice Alka called the roll. In addition to the secretary, those present were Neil Earnest, Kyle Peach, Theresa Hocking, and Jared Alka. Tim Schuler and Ryan Peter were absent.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Director of Technology Kevin Smith, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –DRR, Regina Paddick –WCTA, Leah Sellers –After School Program, and District Secretary Kim Zimmer.

Earnest led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
 - September 18, 2017 Special Board Meeting (Budget Hearing)
 - September 18, 2017 Regular Board Meeting

- b. **Approval of Monthly Bills**
 - Invoices Paid September 2017
 - Bills Payable October 2017

- c. **Approval of Financial Report**

Account balances were:

Cash Deposits	\$ 151,904.47
Investments	\$ 107,138.22
4 Fund	\$ 54,997.00
5 Fund	\$ 187,284.00

- d. **Approval of Correspondence**
 - Traci Singer –Requesting Maternity Leave of Absence from November 20, 2017 through January 3, 2018

- e. **Approve Administrative Reports**
 - Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
 - Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
 - Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
 - Mt. Carmel High School Principal Jake Newkirk (attachment #4)
 - Director of Instruction Shelley Richardson (attachment #5)
 - Director of Transportation Karen Stoneberger (attachment #6)
 - Superintendent Tim Buss (attachment #7)

- f. Review Board Goals
- g. Prepare for Board Self-Evaluation and Superintendent Evaluation

A motion to approve the consent agenda was made by Jared Alka and seconded by Janice Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.** Tim Schuler and Ryan Peter were absent.

Visitors

None

President Tim Schuler enters at 7:10 p.m.

Accept Reports

Mt. Carmel Grade School After School Program –Leah Sellers

Ms. Sellers spoke to the board about the After School Program which meets on Thursdays at the Mt. Carmel Church of Christ. The program is currently geared for the 3rd through 6th grades. The program focuses on skill building classes, mentoring, healthy social relationships, and help with homework.

Unfinished Business

None

New Business

Schedule Special Meeting (Superintendent Search)

A Special meeting will be held on October 25th at 5:00 p.m. at the District Office in the conference room.

Move to go to Closed Session

At 7:20 p.m., Peach moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and the purchase or lease of real property for the use of the public body." The motion was seconded by Hocking. All present voted aye. **Motion Carried.** Ryan Peter was absent.

Open Session

A motion to return to open session was made by Janice Alka and seconded by Peach. All present voted aye. **Motion Carried.** Ryan Peter was absent. The meeting returned to open session at 7:58 p.m.

Closed Minutes Approved

Janice Alka moved to approve the minutes of the closed session as read in closed session. Peach seconded the motion. All present voted aye. **Motion Carried.** Ryan Peter was absent.

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the employment of Trevor Hargrave as MCHS Scholar Bowl Sponsor starting the 2017-2018 school year was made by Janice Alka and seconded by Hocking. All present voted aye. **Motion Carried.** Ryan Peter was absent.

Adjournment

A motion to adjourn was made by Hocking and seconded by Janice Alka. All present voted aye. **Motion Carried.** Ryan Peter was absent. Meeting adjourned at 8:00 p.m.

MOUNT CARMEL ELEMENTARY SCHOOL

October 2017 Board Report

Sheila Odom – Principal

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PTO Yankee Candle Fundraiser was recently held by Fund Raiser Chairperson, Joe Judge. Our students sold approximately \$ 16,000 worth of Yankee Candle products!

Emergency Personnel Meeting – all principals attended a meeting at the high school with area emergency personnel on Monday, September 25, 2017 at 7:00 p.m. Safety remains an ongoing focus at Mount Carmel Elementary School.

Fire Safety Week – On Thursday, October 12, the Mount Carmel fire department held their fire safety drill. The fire department plans on coming in the next two to talk to the Pre-School and Kindergarten classes.

Institute Day – On Friday, October 6, MCES teachers attended the District #348 Teacher Institute Day. Items covered: Erin’s Law, CPR and “Getting to Know your Students” by Mike Glover.

School Mall – on Monday, October 2, 2017, students took home the School Mall booklets for a fund raiser for MCES. Every completed booklet returned the school receives \$2.25 and there is a bonus if 145 booklets are returned. Money will go into the general school fund to provide programs for the students. Booklets were due Thursday, October 5. We did not meet our goal this year for the bonus. We had approximately 125 booklets turned in.

Upcoming Dates:

October 17: Parent Teacher Conferences from 4:00 – 7:00 p.m.

October 19: 3 hour early dismissal

October 19: Parent Teacher Conferences from 4:00 – 7:00 p.m.

October 20: No school for students.

October 23: PBIS Meeting at 3:25 in the conference room

October 23: Grade Card Day for those who did not attend the conferences.

October 23 - October 27 - Red Ribbon Week - "My Future Matters"

October 30: Rtl Meetings

November 8: Faculty Meeting at 3:25 in Library

Monday, October 16, 2017

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. October School Board Report

- * M.C.G.S. will be celebrating Red Ribbon week October 23-27. There are themed days scheduled to educate students on drugs/alcohol dangers.
- * M.C.G.S. will have its annual fire drill with M.C.F.D. All staff/students will be evacuating the building.
- * Parent/Teacher conferences are scheduled for October 17 and 19. We have always had around 80-85% turnout rate with 100% contact and will be expecting the same again this year.
- * MCFD handed out fire safety tip pamphlets and activity guides to all students to recognize fire prevention safety month.
- * Teacher institute day included Erin's Law presentation, CPR, and a presentation by Michael Glover for all District #348 staff.
- * Book fair will take place the week October 30th. Parent volunteers are helping out throughout the week.
- * Fundraiser items sold were dropped off by Paragon Promotions to be given to students for delivery.
- * 3rd grade held their annual field trip to Beall Woods. Students enjoyed a variety of outdoor projects and activities.
- * M.C.G.S. will once again be participating in the Great American Shakeout on 10/19.

Dates to Remember

Oct.	4	Faculty meeting
	6	teacher institute
	9	no school
	11	Bllc
	13	3 rd Beall Woods
	16	Board meeting
	17	p/t conferences
	19	3 hr early p/t conferences
	19	pic retake day
	19	flu shot
	20	No school
Nov.	1	Faculty Meeting
	8	Bllc
	17	3 Hr. Early out
	20	Board Meeting
	22	2 Hr. Early out

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

October 16, 2017

Teacher Institute Day

Staff members participated in a Teacher Institute Day on Friday, October 6th. They participated in a district-wide meeting, continuation of the yearlong peer-study, scoring a behavioral screener, and state mandated trainings.

Gear Up

Manny Talavera and Brady Martin have been a great team as they work with the MCJHS students on their college and career readiness. They have had a handful of lessons with the students and they seem to be learning a lot already about some of the road blocks to going to college and the differences between an associates, bachelors, masters, and doctorate degree. We look forward to many more lessons and giving the students the "why" in their education.

Upcoming School Improvement Day

MCJHS staff members will also participate in a School Improvement Day on October 19th. The staff will be continuing with their state mandated Bushue trainings, team meetings, and any last minute preparations for conferences.

End of 1st Quarter & Parent/Teacher Conferences

The end of the 1st quarter was October 13th. Parent/Teacher conference letters were sent home early in October. The conferences are a little different this year. The district is doing two evenings instead of an evening and a morning. This change was due to low attendance at our morning sessions. Conferences are scheduled for October 17th from 4:00 – 7:00 p.m. and on October 19th from 4:00 – 7:00 p.m. Our staff members have been working on preparing for student led conferences.

American Education Week

November 14th – 18th is American Education Week. During this week, we will be honoring the hard working people that work with children who are helping to shape future generations. On Wednesday, November 15th at 8:30 a.m., our SLC students will be honoring board members and retired educators by serving them breakfast.

Basketball

The 7th & 8th grade girls' basketball teams have been preparing for the season and will start with a home game on October 16th. The boys' basketball team starts their season with a pre-season home tournament on Monday, October 23rd. The girl's season will last thru the end of January and the boy's season will last until the middle of February. For a complete listing of games, visit the MCJHS website.

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Upcoming Dates:

10/16	School Board Meeting
10/17	Parent/Teacher Conferences
10/18	School Bus Evacuation Drills
10/19	Great Central US Shakeout Drill
10/19	School Improvement Day/Parent/Teacher Conferences
10/20	No School due to Parent Teacher/Conferences
10/23-27	Red Ribbon Week
10/27	Winsight Fall Pilot Test for 8 th grade students
10/28	Oblong Parade
10/30	Admin Meeting
11/1	Faculty Meeting
11/6	BLLC Meeting
11/13	School Board Meeting

School Board Report
Mount Carmel High School
October 16, 2017

SAT Results

- We are still awaiting cumulative results from 2016-17.

PSAT/NMSQT

- All juniors took the SAT practice test on Wednesday, 10/11, to prepare for the spring test.

School Improvement

- The BLLC group has met and is working to up-date our School Improvement Plan. We are working with the American Institute for Research to help identify specific goals for MCHS.

Athletics/Extra-Curricular

- The Marching Aces have had a very successful competition season, receiving multiple awards.
- The Boys' Golf Team has advanced to the IHSA State Finals.
- On Friday, the FBLA sponsored a Pink Out at the Varsity Football game to raise money for local cancer treatment.

Miscellaneous

- Our teachers are reaching out to parents, mainly via email, to encourage attendance at the upcoming parent/teacher conferences.
- We are looking into getting a new mower (with activity funds) to replace a 27 year old Simplicity & 23 year old John Deere.
- Mr. Newkirk has met with different people to look into revamping the RtI program. It is not a black & white process at the high school level.
- Mr. Newkirk (along with Mrs. Paddick & Mrs. Richardson) have met with the Virtual Learning (Grad Point) representative to discuss expanding our online learning options.
- Mr. Newkirk met with Superintendent Buss and Craig Newman to evaluate our Metals Program and the direction it is headed.

Upcoming Dates at MCHS

10/17 & 10/19: P/T Conferences

10/18: IECC Senior Meeting

10/19: 3-hr early out

10/19: National Honor Society Induction – all are welcome.

10/20: NO SCHOOL!

10/26: Blood Drive in Gym 2

Shelley Richardson, Director of Instruction
October 16, 2017
Board Report

School Improvement and Professional Development

The third Teacher Institute of the year was held on Friday, October 6th. District teachers and staff were informed by District Nurse, Stephanie Kolb about Erin's Law. Erin's Law requires that all public schools in Illinois implement a child sexual abuse program which teaches: **students** in grades prekindergarten through 12th grade, age-appropriate techniques to recognize child sexual abuse and tell a trusted adult; **school personnel** all about child sexual abuse; and **parents & guardians** the warning signs of child sexual abuse, plus needed assistance, referral or resource information to support sexually abused children and their families. CPR/First Aid recertification was also provided by Frontier Community College. In the afternoon Mr. Glover presented an informative training titled, "Who are Your Students". The final Teacher Institute is scheduled for April 27, 2018.

Three elementary school teachers were trained in the Reading Mastery program on October 3rd by Ann James.

Online Registration for FY19

Jeannie Kennard and I have been conferencing with representatives from Lumen Touch about moving to a fully online registration for next year. We are in the process of making this process ready to roll out with online pay for all schools. More details will be provided as we continue to work out the specifics with Lumen.

Grant Activity

The NCLB Monitoring Instrument and Performance Reports were submitted last week to ISBE for approval. These are two annual reports that are required each fall.

I am currently working to submit~~ed~~ required data into ISBE's Employment Information System. Employment and position records are due November 1st.

We have received notice that we will be receiving computers and accessories from the State Farm In-Kind Donation Grant program. This grant provides up to 25 computers, desktops or a combination per school.

Transportation Report

Karen Stoneberger

10/16/17

The District currently has 12 Regular Routes with 854 eligible Riders.

Averaging Approximately 826 miles per day

1 Special Needs Route with 16 Riders

October added 3 new EC students

We are currently meeting the Grayville Bus with 6 Brownsville students,

4 Riders to Norris City

We exchange students and bring 1 Grayville student to MCES.

Approximate Regular Miles Driven 34,692

Special Need Mileage 3,865

61 St. Mary's Riders

Vehicle Scheduled

11 Sports Trips

11 Teacher Meetings

SUPERINTENDENT'S REPORT
OCTOBER 16, 2017

DISTRICT #348 SCHOOL SAFETY COMMITTEE MEETING

We had another very productive meeting on Monday, September 25, 2017. Emergency agencies present were: Mt. Carmel Police, Illinois State Police, Mt. Carmel Fire, Emergency Management Agency, Wabash County Sheriff, Wabash County Health Department, and Wabash General Hospital/Ambulance Service. We reviewed ALL School Emergency and Crisis Response Plans. I appreciate the cooperation District #348 gets with ALL Emergency Agencies.

ILLINOIS CENTER for SCHOOL IMPROVEMENT (CSI)

We continue to work with the Illinois Center for School Improvement (CSI) in partnership with ISBE and the American Institutes for Research (AIR) in the area of school improvement. This year they will focus on MCHS, but are also meeting with all of the other schools.

SUPERINTENDENT SEARCH

I continue to work with Jim Helton of the IASB to get him specific information needed. We will also have to schedule a "Special Board Meeting" on October 25th at 5:00 pm to finalize information for the brochure.

WATER (LEAD) TESTING

We are waiting to hear back from Illini Environmental regarding our water test. I am hoping to have everything rectified next week.

IMPORTANT DATES

October 6	Teacher Institute Day
October 9	Columbus Day (No School)
October 9-13	Fire Prevention Week
October 13	End of First Quarter
October 16	School Board Meeting 7:00pm
October 16-20	School Bus Safety Week/Bus Driver Appreciation Week
October 19	US Shakeout Drill (Nationwide earthquake drill 10:19 am)
October 19	School Improvement Day (3 Hour Early Dismissal)
October 17-19	Parent Teacher Conferences (Tuesday 4:00-7:00pm and Thursday 4:00-7:00 pm 11:30 am)
October 23-27	Red Ribbon Week
October 26	PLC (3:40 pm)
November 13	School Board Meeting 7:00 pm
November 17	School Improvement Day (3 Hour Early Dismissal)
November 22	Thanksgiving Break begins (2 hour early dismissal)