

**Regular Board Meeting**  
**November 13, 2017**

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, November 13, 2017 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Neil Earnest, Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Director of Technology Kevin Smith, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –DRR, Elizabeth Kieffer –WCTA, Tim King –Kings Financial Consulting, Brenda Sutton –MCES, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

**Consent Agenda**

- a. **Approval of Minutes of Past Board Meeting**  
-October 16, 2017 Regular Board Meeting  
-October 25, 2017 Special Board Meeting
- b. **Approval of Monthly Bills**  
-Invoices Paid October 2017  
-Bills Payable November 2017
- c. **Approval of Financial Report**  
Account balances were:

Cash Deposits	\$ 88,375.40
Investments	\$ 82,153.41
4 Fund	\$ 21,875.00
5 Fund	\$ 98,757.00
- d. **Approval of Correspondence**  
-Donna Cook – Resigning as part time cook at MCGS
- e. **Approve Administrative Reports**  
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)  
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)  
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)  
Mt. Carmel High School Principal Jake Newkirk (attachment #4)  
Director of Instruction Shelley Richardson (attachment #5)  
Director of Transportation Karen Stoneberger (attachment #6)  
Superintendent Tim Buss (attachment #7)

f. **Review Library Progress for Grant**

Jake Newkirk addressed the board regarding the possibility of a girls' soccer team. He asked if he could gather more information regarding coaches and costs involved with starting up a girls' team. The board asked him to bring the information back to the December meeting for further discussion.

A motion to approve the consent agenda was made by Janice Alka and seconded by Jared Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.**

**Visitors**

**Tim King – Kings Financial Consulting**

King reported to the Board regarding a Tax Levy for 2017 and a working cash bond.

**Consideration and action on a resolution of intent to issue \$2,600,000 fund bonds to increase the working cash fund of the District**

A motion to accept the resolution to issue \$2,600,000 working cash fund was made by Peach and seconded by Jared Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.**

**Accept Reports**

**School Report Card and School Improvement Plan – MCES and MCGS**

MCES Principal Sheila Odom and MCGS Principal Chris Taylor presented by power point to the Board regarding their school's report card and school improvement plan.

A motion to accept the MCES and MCGS school improvement plans was made by Hocking and seconded by Peter. All present voted Aye. **Motion Carried.**

**Unfinished Business**

**Complete Board Self Evaluation and Complete Superintendent Evaluation**

President Schuler noted that these evaluation summaries would be addressed during closed session.

**New Business**

**Consider Tax Levy for 2017 payable in 2018**

Superintendent Buss advised the Board that the Certificate of Tax Levy would be displayed then voted on at the December 11, 2017 regular board meeting.

**Move to go to Closed Session**

At 7:30 p.m., Hocking moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student discipline." The motion was seconded by Earnest. All present voted aye. **Motion Carried.**

**Open Session**

A motion to return to open session was made by Hocking and seconded by Peter. All present voted aye. **Motion Carried.** The meeting returned to open session at 8:29 p.m.

**Closed Minutes Approved**

Janice Alka moved to approve the minutes of the closed session as read in closed session. Earnest seconded the motion. All present voted aye. **Motion Carried.**

**Consider Expulsion of a Student**

President Schuler read that Student (BQ) was being recommended for expulsion for violating section III of the rules of the district governing student conduct as found in the Student Handbook of the district. A motion to expel Student (BQ) was made by Peach and seconded by Jared Alka. A roll call vote was taken. All present voted Aye. ***Motion Carried.***

**Motion to Approve Personnel Matters**

**Personnel Matters**

A motion to approve the employment of Brenda Sutton as a MCES Paraprofessional in Kindergarten as well as Ben Sterchi as MCGS 6<sup>th</sup> Grade Girls' Basketball Volunteer was made by Hocking and seconded by Peach. All present voted Aye. ***Motion Carried.***

**Adjournment**

A motion to adjourn was made by Earnest and seconded by Hocking. All present voted aye. ***Motion Carried.*** Meeting adjourned at 8:31 p.m.

**MCES November School Board Report**  
**Submitted By: Sheila Odom, Principal**  
**November 13, 2017**

Parent/Teacher conference was held on October 17 & October 19: 106/114 – Kindergarten 93%, 81/100 – First Grade 81%, 80/101 – Second Grade 80% for a total of 85%. Also, there were 12 IEP meetings held during conference time bringing our total percentage to 89. EC held 9 conference and Pre-K – 16. Pre-K does home visits and meets with parents almost every day.

Taco Night – Was held, Tuesday, October 24th from 5:01 – 8:00 p.m. This money will be used for Technology for Mount Carmel Elementary School. Taco Tierra gives a portion of their sales to the school. I want to say a very special thank you to the Blakes and all the customers who helped us out with \$912.63 going toward technology.

November 9<sup>th</sup> PTO sponsored Family Fun Night for the students and parents of MCES. The entrance fee was a can good for WADI. There was story time, face painting, book-fair, snacks, obstacle course, photo booth and crafts. I want to say a very special thank you to the St. Mary's Youth Group, teachers, parents and Laura Garrett, PTO President.

Second Grade program will be held on Thursday, December 7<sup>th</sup> to kick off the Christmas Season. Mrs. Mayer and the second grade team have been working hard with the students to bring "Elf Landia". Doors open at 6:10 and the program starts at 6:30.

Perfect attendance celebration for the first quarter was held on October 26th: We had 30 Kindergarten Students, 16 First Grade Students and 24 Second Grade students for a total of 70 students with Perfect Attendance during the first quarter. The Perfect Attendance at Mount Carmel Elementary School criteria is: no early leaves, no tardies, and attendance at school every day. Those students recognized received a Perfect Attendance bookmark, a healthy snack and a juice, a coupon from Subway for a cookie. We appreciate our local businesses supporting attendance for our students. American Education Week will feature: Tuesday, the District Office will furnish BBQ and Buns, Wednesday the PTO will furnish a Potato/Taco Bar from Little Italy's for the staff. Friday, will be a breakfast for lunch.

**Upcoming Events:**

- Nov. 17: ACES Way – Fun Friday (PBIS)
- Nov. 17: Three hour early dismissal – Peer Studies & 5 Essential Survey
- Nov. 22: Kindergarten Thanksgiving Feast
- Nov. 23: Two Hour Early Dismissal – Happy Thanksgiving to All!
- Dec. 6: Faculty Meeting at 3:20
- Dec. 7: 2<sup>nd</sup> grade program
- Dec. 11: School Board Meeting
- Dec. 13: BLLC Meeting
- Dec. 15: End of Second Quarter and Two Hour Early Dismissal for Christmas/New Year Holiday

Monday, November 13, 2017

To: WCUSD #348 School Board  
From: Chris Taylor, M.C.G.S. Principal  
Subject: M.C.G.S. November School Board Report

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- \* M.C.G.S. invited parents to come and eat with their child during American Education Week November 13-16.
- \* M.C.G.S. staff will once again participate in the 5 Essentials Survey. This data is collected for the school report card and reviewed by BLLC every year.
- \* Student Council is holding a canned food drive for the month of November. Canned goods will be collected for WADI during the Holiday Season.
- \* During the professional development day teachers will participate in peer study groups and complete the 5 Essentials.
- \* WVC basketball players will come in for practice and present to 5<sup>th</sup> graders for their fun Friday celebration.
- \* MC afterschool program has started. The program has extended to 3<sup>rd</sup> – 6<sup>th</sup> grade students this year.
- \* Ag in the classroom has been coming to 4<sup>th</sup> grade and giving presentations to each homeroom.
- \* Staff has been notified of who will be looked at during ROE compliance visit.
- \* P/T conferences had a 77% turnout.
- \* Spoke to MCPD and ISP about what and when to do MCGS law enforcement drill.

Dates to Remember

November

13	Board Meeting
17	3 hr early out
22	2 hr early out
23-24	no school

December

6	Faculty meeting
13	bllc
15	2 hr early out staff leave @ 130, office 2:00

# Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

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## School Board Report November 13, 2017

### Upcoming School Improvement Day

MCJHS staff members will participate in a School Improvement Day on November 17<sup>th</sup>. The staff started their Peer Study groups and completed the 5 Essentials Survey.

### Parent/Teacher Conferences

Parent/Teacher conferences were held October 17<sup>th</sup> from 4:00 – 7:00 p.m. and on October 19<sup>th</sup> from 4:00 – 7:00 p.m. This was the first year of two night time conferences due to low numbers in the morning sessions. Overall, we had 32% of our parents in attendance at these conferences. This was an increase of 3% from last year.

### American Education Week

MCJHS is celebrating American Education Week during the week of November 13<sup>th</sup> – 17<sup>th</sup>. During this week, we are honoring the hard working people that work with children who are helping to shape future generations. On Wednesday, our SLC students are honoring our current board members and retired educators by serving them breakfast.

### MCJHS Science Fair

Our 8<sup>th</sup> grade science students are preparing for the annual science fair on November 30<sup>th</sup>. We are holding the science fair in the Junior High section of the building. The science fair is a multidisciplinary project that encompasses great learning for all 8<sup>th</sup> grade students.

### MCJHS Music Concert

MCJHS band and chorus students have been practicing very hard for their upcoming Christmas Concert on December 12<sup>th</sup> at 7:00 p.m. This event will be a great showcase of our student's musical talents under the direction of our Band and Choral Director, Mrs. Wall. If you can, stop by the grade school for what is expected to be a great concert.

### Basketball

The 7<sup>th</sup> and 8<sup>th</sup> grade boys and girls basketball seasons are in full swing. The girl's season will last thru the end of January and the boy's season will last until the middle of February. For a complete listing of games, visit the MCJHS website.

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## Upcoming Dates:

11/13	School Board Meeting
11/13-17	American Education Week
11/15	Retired Teachers Breakfast
11/17	School Improvement – 3 Hour Early Dismissal
11/18	District IMEA Festival
11/22	2 Hour Early Dismissal for Thanksgiving Holiday
11/23-24	No School – Thanksgiving Holiday
11/30	Science Fair Open House
12/4-12/15	Universal Screening
12/6	Faculty Meeting
12/6	Science Fair Judging
12/8	MCJHS Christmas Dance
12/11	BLLC Meeting
12/11	School Board Meeting
12/12	Annual Christmas Concert

School Board Report  
Mount Carmel High School  
November 13, 2017

- We would like to congratulate all our **fall sports** athletes and our marching band for excellent sportsmanship and their success. Our marching band won numerous awards during their competition season and the Boy's Golf finished 3<sup>rd</sup> in the state. The winter sports season has begun!
- We had approximately 49 documented conferences for **Parent/Teacher Conferences** which is a slight increase from last year. That number is fairly low, but MCHS teachers receive many emails and phone messages throughout the school year concerning assignments, assessments, and other information from parents and students.
- **Math, Special Education, & English** – Mr. Newkirk has met with these departments individually to analyze their curricula, course offerings, and make sure the plan for the upcoming year(s) best reflects the needs of our students.
- **Transition** – We continue to work with minimal obstacles since the Jr. High “moved in.” We are still searching for another classroom and some storage space from time to time but the cooperation between the two schools has been excellent in solving any issues that come up.
- **School Improvement** – We continue to meet with our BLLC and the American Institute for Research to develop our SMART Goals. After Wednesday, there should be more concrete details to report.
- **Survey** – Mr. Newkirk sent out a survey, in conjunction with Curriculum Director Shelley Richardson, to gather input from our high school parents. I am happy to report that we received 112 replies (compared to less than 15 in the past) with a great amount of quality feedback. We are sifting through that information and will be happy to report out in December.
  
- **\*YOU WILL WANT TO PULL THIS FROM THE CONSCENT AGENDA\***  
**Girls' Soccer** – Mr. Newkirk & AD, Tyler Buss gave MCHS Soccer Coach, Ed Berberich permission to do some research & hold a meeting to gauge the interest of girls' soccer, at MCHS. At a meeting, they had approximately 32 girls show up, which would easily be enough to have a school team. Karin Kelsey is willing to do stuff on the IHSA side as far as registering us and seeing what area school have a girls' team. Ed has been told the district would not fund this program & he would have to make the schedule, etc. Even if we didn't pay him or provide a budget, there are likely expenses that would arise, i.e. referees, travel, facility rental.... Additionally, a girls' coach does not currently exist nor is it listed in the WCTA contract. We don't know if this would have to be a posted position or if we could just let Ed do it on a volunteer basis. Anyway, there are a lot of questions to be answered and steps necessary to make this a go & make sure it's done properly if it were to happen. We are asking for direction from the board before we proceed any further.

Upcoming dates:

November

- |    |  |
|----|--|
| 13 | American Education Week  |
| 14 | District meal in room 142  |
| 16 | MCHS meal in room 141  |
| 17 | School Improvement Day 3 hours early dismissal   |
| 22 | 2 hour Early Dismissal-but MCHS will be on a modified 3 hour schedule for the InterAct dodgeball activity. |



**Shelley Richardson, Director of Instruction**  
**November 13, 2017**  
**Board Report**

**Audit**

The Title I, Title II and Early Childhood were audited by the Illinois State Board of Education during the week of October 23<sup>rd</sup>. The official report has not been received but the auditor commented that we were doing a good job at keeping records. The final report should be available by the next board meeting.

**PLTW Grant**

I am writing a PLTW grant for both the junior high and the high school this year. The junior high grant would allow us to offer more PLTW course to the 7<sup>th</sup> and 8<sup>th</sup> grade students next year. The high school grant would help us begin the PLTW Computer Science Strand beginning next year. These grants are very competitive.

**Peer Study**

This year's Peer Study will begin on November 17<sup>th</sup> with our first meeting. The Peer Study groups will meet during School Improvement Days and the remaining Teacher Institute to research an educational topic of their choice. They will draw conclusions about the subject and report findings at the end of the year. The Peer Study was very beneficial last year and I am excited about what we will be learning again this year. As you will recall, this is a new approach to professional development that we began last year.

**Parent Survey Results**

Parent Surveys went out for all schools in October and I have attached the results to this report. (see attached)

**Review of Library Standards**

Illinois Statutes require School Boards to review the library's progress towards meeting the Illinois School Library Media Association (ISLMA) standards for school library media centers. Where the current Illinois Standards guide local education efforts, the Standards for the 21<sup>st</sup> Century Learner offer a national perspective for teaching and learning in the library classroom. Based on four main standards, a detailed list of skills defines what a student in the modern world needs to know and be able to do. Learners use skills, resources and tools to:

1. Inquire, think critically, and gain knowledge.
2. Draw conclusions, make informed decisions, apply knowledge to new situations, and create new knowledge.
3. Share knowledge and participate ethically and productively as members of our democratic society.
4. Pursue personal and aesthetic growth.

(See attached AASL Standards for the 21<sup>st</sup>-Century Learner)

## Transportation Report

Karen Stoneberger

11/13/17

The District currently has 12 Regular Routes with 854 eligible Riders.

Averaging Approximately 826 miles per day

1 Special Needs Route with 19 Riders

We are currently meeting the Grayville Bus with 5 Brownsville students,

1 student Dropped at Brownsville

4 Riders to Norris City

Approximate Regular Miles Driven 15,372

Approximate Special Need Mileage 2,482

61 St. Mary's Riders

October 16-20<sup>th</sup> was School Bus Safety week and I took all our students through an evacuation drill.

Vehicle Scheduled: 3 Sports Trips & 9 Teacher Meetings

**SUPERINTENDENT'S REPORT**  
**NOVEMBER 13, 2017**

**SCHOOL BOARD MEMBER DAY-NOVEMBER 15**

I would personally like to thank the School Board Members for their dedicated leadership in public education and continuing service to the children of this community. Thank You!

**COUNTY SCHOOLS FACILITY 1% SALES TAX**

We received our July 1% school facilities tax check in the amount of \$51,199.03. It is pretty close to what we projected. We will monitor each month and then compare at the end of the year.

**DISTRICT #348 IMPROVEMENT PLAN**

The committee is again progressing nicely this year. We meet monthly with Angie Mills and Shlonda Horton with American Institute for Research (AIR) formerly Center of School Improvement (CSI). They are also meeting with each school on a monthly basis.

**EVIDENTS BASED FUNDING MODEL (EBM)**

ISBE has begun to collect data from school districts to help them distinguish the "needy" school districts in the State of Illinois. We should know sometime after the first of the year of how much more state aid (if any) we will be receiving this year. We have been receiving the same amount of state aid we received last year.

**IMPORTANT DATES**

November 13	School Board Meeting (7:00 pm)
November 13-17	American Education Week
November 15	School Board Members Day
November 15	Retired Teacher Breakfast (MCHS Cafeteria 8:30-9:30am)
November 17	School Improvement Day (3 hour early dismissal)
November 21	WOVSED meeting (Neil-6:30 pm dinner, meeting 7:00 pm)
November 22	Thanksgiving Break Begins (2 Hour Early Dismissal)
November 28	PLC Meeting (3:40 pm at District Office)
December 1	District Administrative Meeting (9:00 am)
December 11	School Board Meeting (7:00 pm NICE)
December 14	District #348 Christmas Open House (11:00am-4:00 pm)
December 15	Last day of School before Christmas Break (2 Hour Early Dismissal)
January 3	Classes Resume