

Regular Board Meeting
December 11, 2017

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, December 11, 2017 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Neil Earnest, Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Technology Kevin Smith, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –MCR, Paul Wilcoxon-MCR, Elizabeth Kieffer –WCTA, Jim Helton –IASB Consultant, Ed Berberich-MCHS Soccer and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-November 13, 2017 Regular Board Meeting Minutes
- b. **Approval of Monthly Bills**
-Invoices Paid November 2017
-Bills Payable December 2017
- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$	275,775.70
Investments	\$	1,176,470.57
4 Fund	\$	910,925.00
5 Fund	\$	1,351,871.00
- d. **Approval of Correspondence**
-Tamera Watson MCES Pre-K Teacher retiring at the end of the 2018-2019 school year
- e. **Approve Administrative Reports**
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Director of Transportation Karen Stoneberger (attachment #6)
Superintendent Tim Buss (attachment #7)

- f. Approve Wabash District #348 Wellness Policy
- g. Adopt Wabash County Multi-Hazard Mitigation Plan
- h. Approve Second Semester Food Bids
- i. Review Closed Meeting Minutes
- j. Destruction of Executive Session Audio Tapes older than 18 months per provision of Section 2.06 (c) of the Open Meetings Act.

A motion to approve the consent agenda was made by Janice Alka and seconded by Peter. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Visitors

Ed Berberich-MCHS Soccer

Berberich told the board there were enough girls interested in playing soccer to field both a JV and Varsity team. The District will not be financially responsible for coaches or officials, uniforms, or travel costs. There would be 9 games on the schedule with the possibility of more games if they advance in post season play. The board decided that since the swim team participated in Pay to Play that the soccer team should as well. A motion to approve MCHS Girls' Soccer as presented by Berberich was made by Peach and seconded by Jared Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Accept Reports

School Report Card and School Improvement Plan – MCJHS AND MCHS

MCJHS Principal Steve Holt and MCHS Principal Jake Newkirk presented by power point to the Board regarding their school's report card and school improvement plan.

A motion to accept the MCJHS and MCHS school improvement plans was made by Hocking and seconded by Janice Alka. All present voted Aye. **Motion Carried.**

Unfinished Business

Approve Tax Levy for 2017 payable in 2018

A motion to approve the tax levy for 2017 payable in 2018 was made by Earnest and seconded by Peach. A roll call vote was taken. All present voted Aye. **Motion Carried.**

Move to go to Closed Session

At 7:47 p.m., Peter moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and the purchase or lease of real property for the use of the public body." The motion was seconded by Hocking. All present voted aye. **Motion Carried.**

Open Session

A motion to return to open session was made by Hocking and seconded by Peter. All present voted aye. **Motion Carried.** The meeting returned to open session at 9:15 p.m.

Closed Minutes Approved

Earnest moved to approve the minutes of the closed session as read in closed session. Hocking seconded the motion. All present voted aye. ***Motion Carried.***

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the transfer of Debbie Bailey from MCHS to MCGS as a Part-time cook was made by Janice Alka and seconded by Peter. All present voted Aye. ***Motion Carried.***

Superintendent Update

President Schuler commented that out of a possible 25 candidates, the list had been narrowed to 6 candidates that will be interviewed on December 18, 2017 and December 20, 2017 during closed session at special board meetings.

Adjournment

A motion to adjourn was made by Janice Alka and seconded by Hocking. All present voted aye. ***Motion Carried.*** Meeting adjourned at 9:16 p.m.

November School Board Report
Submitted By: Sheila Odom, Principal
December 11, 2017

Kindergarten students became Pilgrims and Native Americans, as they learned about the first Thanksgiving and re-enacted the celebration of thankfulness with their own Thanksgiving Feast in the Kindergarten Hallway on Wednesday, November 22nd. I would like to recognize the parent volunteers and MCES Staff that helped make this lunch a success.

On Tuesday, December 5th, the principals had their annual meeting with the ROE. The discussion was a small group setting on issues that we were allowed to choose.

Mount Carmel Elementary School students will enjoy a snow ball fight for their PBIS Universal Celebration on December 13th and will have their Christmas parties on Friday, December 15th. Teachers will be having an ugly sweater contest. The students enjoy watching their teachers dance around the gym wearing their ugly Christmas sweaters.

UPCOMING DECEMBER AND JANUARY EVENTS

December 15: End of the Second Quarter of school – Two Hour Early Dismissal for Holiday. Santa visits each classroom beginning at 8:15 a.m. The Christmas Parties for our students are scheduled: Kindergarten – 11:45 – 12:45, 1st Grade – 10:30 – 11:30, and 2nd grade – 10:45 – 11:45.

December 18 – January 2, 2018: There will be no school. The first day back to school will be Wednesday, January 3, 2018.

January 10: MCES Faculty Meeting at 3:25 in MCES Library

January 12: Report Slips will be sent home

January 12: School Improvement Day (3 hour early dismissal)

January 15: Martin Luther King Day – No School

January 16: PBIS Meeting - 3:20 p.m.

January 17: BLLC at 3:25 in conference room

January 22: School Board Meeting at MCES, 7:00 p.m.

January 26: PBIS Fun Friday

Monday, December 11, 2017

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. December School Board Report

- * The WVC basketball players came and demonstrated practice for our 5th grade students as their reward for fun Friday.
- * Attended Principal's meeting in Norris City. Some of the topics covered were SB 100, Attendance, Marketing of schools along with other current legislative updates for schools.
- * Student Council has made suggestions for the new playground equipment. Hopefully it will be ordered by Christmas break and put in when weather permits 2nd semester.
- * Names of needy families have been turned in to local agencies/organizations to help out those families for Christmas.
- * M.C.G.S. will be having our annual staff Christmas Party December 15.
- * Christmas break custodial work will be turned into district office for maintenance over the break.
- * Your Choice had their graduation from the program. The program has been 6-8 grade students with 5th grade students starting 2nd semester.
- * The MC after school tutoring program has been going along great. We have 25 students enrolled and have a waiting list.
- * The MCGS/MCJHS Chorus program will be held Dec. 12 at MCGS gymnasium.

Dates to Remember

December

6 Faculty meeting
11 Board Meeting
13 bllc
15 2 Hour Early Out

January 3

Classes resume
10 Faculty meeting
17 Bllc
12 3 Hr. early out
15 No School

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report December 11, 2017

MCJHS Music Concert

MCJHS band and chorus students have been practicing very hard for their upcoming Christmas Concert on December 12th at 7:00 p.m. This event will be a great showcase of our student's musical talents under the direction of our Band and Choral Director, Mrs. Wall. If you can, stop by the grade school for what is expected to be a great concert.

Spelling Bee

MCJHS will be holding the annual Spelling Bee on Friday, January 12th. The Spelling Bee is always a great event to showcase the student's academic achievements.

Regional Principal's Meeting

Wabash District #348 Principals attended the first regional principal's meeting of the school year on December 5, 2017. These meetings are extremely necessary as significant changes in education are abundant.

MCJHS Science Fair

Our 8th grade science students did a great job of presenting their science fair projects on November 30th and some students chose to have their projects judged by a panel of judges on December 6th. The students who were selected in the judging will be preparing for their trip to Carbondale to be judged with the rest of the southern part of Illinois.

Extra-curriculars

MCJHS winter time extra-curricular events are in full swing with boys and girls 7th and 8th grade basketball teams well into their season. The 7th and 8th grade girl's season will last thru the end of January and the 7th and 8th grade boy's season will last until the middle of February. For a complete listing of games, visit the MCJHS website.

Upcoming Dates:

12/11	School Board Meeting
12/12	MCJHS Christmas Concert @ WVC
12/15	End of 2 nd Quarter & Last Day before Christmas Holiday (2 hr Early Dismissal)
1/3/2018	School Resumes
1/3	Administration Meeting @ district
1/9	2 nd Quarter Grades Sent Out
1/10	Faculty Meeting
1/12	Spelling Bee
1/12	3 Hour Early Dismissal for School Improvement
1/15	No School – Dr. Martin Luther King, Jr. Day
1/16	BLLC Meeting
1/22	School Board Meeting

School Board Report
Mount Carmel High School
December 11, 2017

- The **custodians** continue to try to eliminate items on the to-do list. They plan to resurface the gym floor over Christmas break.
- The **MCHS Christmas Concert** was well attended on December 10th. The Marching Band started the Christmas Parade on December 2nd.
- **Vocational** programs have received some monies from last fiscal year to purchase big-ticket items that should provide students with improved experiences.
- **Math, Special Education, & Science** – Mr. Newkirk has met with these departments individually to analyze their curricula, course offerings, and make sure the plan for the upcoming year(s) best reflects the needs of our students.
- **School Improvement** – We continue to meet with our BLLC and the American Institute for Research to develop our SMART Goals. After Wednesday, there should be more concrete details to report.
- Mr. Newkirk was able to present to **Rotary**, at their November meeting, and highlight/publicize some of the exciting things going on and new things that are in the works.
- The **Area Economic Alliance** has partnered with MCHS and WVC to try to modify our current manufacturing tract(s) so that we have well-trained students that can seek jobs locally, soon after graduation.

Upcoming Dates:

- 12-8 Goodies in Guidance (Faculty Lounge)
- 12-10 Christmas Concert
- 12-11 School Board Meeting
- 12-12 ROE Building Inspection
- 12-13 Review Day; BLLC
- 12-14 Final Exams; District Office Christmas Open House
- 12-15 Final Exams; 2-hr early dismissal
- 1-9 January Faculty Meeting

Shelley Richardson, Director of Instruction

December 11, 2017

Board Report

School Schedules

With the junior high and high school in the same building there have been some scheduling challenges that we will be addressing in January. Our goal is to examine our master schedules and the courses we currently offer. There are several courses that we would like to offer next year and will be examining how to make them available to our students. We will be looking into the effective utilization of staff and how changes could facilitate a new schedule with new classes. On January 3rd – 5th Mr. Elliot Merenbloom, an expert in school restructuring will be meeting with administrators and school staff to lead us as we focus on improving processes at the MCJH and MCHS. Mr. Merenbloom has spent a large part of his career helping schools create master schedules that organize the day into an efficient use of time and resources. We will look at our organizational strategies and break down problems to successfully implement effective solutions at both schools. We are anticipating working with Mr. Merenbloom to create an environment where students are afforded the best educational experience we can offer.

PLTW Grant

I am waiting to hear the results from the PLTW competitive grant that was submitted last month for the junior high school.

Our PLTW Engineering courses at the high school are currently being evaluated to determine if we want to continue with PLTW for Engineering in the following years. Mr. Newkirk and I have talked with our new instructor, Clint Phillips about the future of the vocational program. We will be having more meetings with Clint in the near future to discuss the path for our metals manufacturing course of study.

Early Childhood Grant Competition

The ISBE has announced that there will be a full re-competition for FY 2019 for: 1) Preschool for All, 2) Preschool for All Expansion, and 3) Prevention Initiative. That means that we will be competing with all other Illinois Preschool and 0-3 programs for funding next year. The Pre-K grant is due January 12, 2018 and the Prevention Initiative 0-3 grant is due February 9, 2018. We are expected to find out if we can continue our programs in April or May.

Peer Study

This year's Peer Study topics are listed here. The Peer Study will continue during Teacher Institutes and School Improvement Days until the end of the school year.

Peer Study 2017-18

Grade Level	Topic	Goal Statement	Team Leader
Kindergarten/First	Retention	Our goal is to determine if retention benefits students academically and decide if a change to district policy should be made. We also want to determine if there are any common factors among retained students.	Kelly Sanders
Second	1:1 Technology in K-2 Setting	Research on the use of 1:1 Technology within the lower Elementary Classroom. What has proven for effective instruction?	Lennette Holden
Third	Aligning Science to NGSS	Incorporate project based learning into our Science Curriculum and eliminate irrelevant chapters and content from our current program	Kiley Alka
Fourth	Parent Communication	Using technology to communicate with parents.	Danielle Ewald
Fifth	Building Classroom Community	Build a community of students who will experience the benefits of small acts of kindness by genuinely caring for others. Feeling important and valued will build self-esteem and confidence in the classroom.	Julie Merritt
Sixth	School Transitioning	To help transition the students and staff from the 5th grade elementary school to the 7th grade junior high.	Lana Yancey
7-12 Social Studies	NEWSELA, Classroom management software	Implement Newsela and discover and compare and contrast practical classroom management software.	Rodney Kieffer
7-12 ELA	Modern Libraries	We want to investigate what students and teachers want in a library with the purpose of modernizing the space so it is more effective as a learning commons area.	Elizabeth Savage
9-12 Math	New Class Offerings at MCHS Algebra IA, Algebra IB, and Informal Geometry	Our goal is to create a set of lower-level algebra and geometry courses to meet the needs of some students.	Jill Speth
7-8 Math	7th/8th grade math curriculum and performance review	Analyze PARCC scores of schools with similar demographics to our own to assess effective/efficient teaching strategies and tools.	Karen Dardeen
9-12 Science	New Class Offerings at MCHS...Integrated Science ONE and Integrated Science TWO?	MCHS Science Dept. is in search of potential upgrades for the Freshman & Sophomore science classes.	David Foshee

7-8 Science	Curricula Alignment with NGSS	Realign curricula including PLTW classes with NGSS and evaluate.	Elizabeth Kieffer
K-12 PE/Health	The Power of Feedback	Provide research and data on how the power of feedback can help students succeed in the classroom.	Tyler Buss
Technology	Study on Progression of Business Technology Classes from K-12	To set up a natural progression of Technology Classes for District #348 to enhance the level of skills for students.	Mike Mandrell
Vocational	Aspect of class size in vocational education.	Not completed	Ted Bishop
K-12 Music	Vertical Curriculum Alignment	We have the goal of establishing exit goals for Music Education K-12. We will specifically target the bridge years.	Kim Mandrell
K-12 Guidance	Classroom Management	Identify top 5 classroom management problems and provide research based strategies.	Laura Taylor
Special Education	Inclusion	Identify five benefits of inclusion.	Mike Aubrey

Transportation Report

Karen Stoneberger

12/11/17

The District currently has 12 Regular Routes with 854 eligible Riders.

Averaging Approximately 826 miles per day

1 Special Needs Route with 19 Riders

5 Brownsville Students

3 Riders to Norris City

1 Student added to Norris City 11/20/17

Approximate Regular Miles Driven 14,042.

Approximate Special Need Mileage 2,686.

61 St. Mary's Riders

Vehicles Scheduled

16 Teachers Meetings

SUPERINTENDENT'S REPORT
DECEMBER 11, 2017

DISTRICT IMPROVEMENT TEAM & SCHOOL IMPROVEMENT TEAMS

All teams have been meeting and progressing nicely on improvement plans. I would like to commend the school teams. They are really working hard. The District Improvement Team and School Improvement Team continues to meet once a month. Angie Mills and Shlonda Horton from American Institute for Research (AIR) have been attending our meetings (both District meeting and School meetings).

AMERICAN EDUCATION WEEK

We observed American Education Week November 13-17. Lots of fun and lots of food during the week. We have wonderful students and staffs in our district and it was fun to celebrate.

FACILITIES

We had a Building and Grounds Committee Meeting a couple of weeks ago where the committee toured the schools and looked at the completed renovations made from this summer/fall. The committee was very happy with the results of the renovations and the smooth transition with students and schools.

Our custodians will be working over the Christmas break to finish items they didn't have time to get to because of the move this summer.

IMPORTANT DATES

- December 11 School Board Meeting 7:00 pm
- December 14 District #348 Holiday Open House (10:30-3:45)
- December 15 End of 1st Semester (Two Hour Early Dismissal)
- January 3 Classes Resume
- January 12 School Improvement Day (3 Hour Early Dismissal)
- January 15 M.L. King's Birthday (NO SCHOOL)
- January 22 School Board Meeting 7:00 pm
- January 30 PLC Meeting (3:40 pm at District Office)

MERRY CHRISTMAS AND A HAPPY NEW YEAR!