

Regular Board Meeting
January 22, 2018

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, January 22, 2018 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:03 p.m.

Vice President Neil Earnest called the roll. Attending in addition to the secretary were Kyle Peach, Theresa Hocking, Jared Alka, Ryan Peter, and Tim Schuler. Janice Alka was absent.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Director of Technology Kevin Smith, Director of Transportation –Karen Stoneberger, Kevin Madden –WSJD, Suzy Ernst –MCR, Janet Storey –Watler Accounting, LaDonna McNew –Watler Accounting, Darlene Underwood – District Treasurer, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
 - December 11, 2017 Regular Board Meeting
 - December 18, 2017 Special Board Meeting
 - December 20, 2017 Special Board Meeting
 - January 4, 2018 Special Board Meeting
 - January 11, 2018 Special Board Meeting

- b. **Approval of Monthly Bills**
 - Invoices Paid December 2017
 - Bills Payable January 2018

- c. **Approval of Financial Report**

Account balances were:

Cash Deposits	\$	324,837.86
Investments	\$	1,975,976.67
4 Fund	\$	1,444,861.00
5 Fund	\$	1,976,716.00
Breakfast/Lunch	\$	25,176.43

- d. **Approval of Correspondence**
 - John T. Wallbaum -MCHS Custodian retiring February 19, 2018
 - Mary Mayberry -Brownsville Individual Aide resigning effective February 28, 2018
 - Kayci Large –MCHS Junior-Senior Prom Co-Sponsor resigning effective December 13, 2017

- e. **Approve Secretary of State Library Grant**

- f. Approve Administrative Reports
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Director of Transportation Karen Stoneberger (attachment #6)
Superintendent Tim Buss (attachment #7)

- g. Approval of Board Policy Manual Updates

A motion to approve the consent agenda was made by Hocking and seconded by Peach. A roll call vote was taken. All present voted Aye. **Motion Carried.** Janice Alka was absent.

Visitors

Janet Storey –Watler Accounting CPAS-PC

Storey reviewed the Annual Financial Report for 2016-2017 with the Board. The resulting Opinion was: "The financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Wabash Community Unit School District No. 348, as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."

Accept Reports

Technology Update –Kevin Smith

Smith reported to the board regarding technology in the District. He noted that there had been some costs involved in upkeep and repair of the Chromebooks but that all in all, students were doing well with them. He also said that there was a need for an additional 250 Chromebooks for the 2018-2019 school year.

A motion to accept the Technology Update was made by Peter and seconded by Hocking. All present voted Aye. **Motion Carried.** Janice Alka was absent.

Unfinished Business

Approve Wabash CUSD #348 2016-2017 Audit Report

A motion to approve the 2016-2017 audit report as presented was made by Jared Alka and seconded by Peter. A roll call vote was taken. All present voted Aye. **Motion Carried.** Janice Alka was absent.

Move to go to Closed Session

At 7:47 p.m., Peach moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees." The motion was seconded by Earnest. All present voted aye. **Motion Carried.** Janice Alka was absent.

Open Session

A motion to return to open session was made by Hocking and seconded by Earnest. All present voted aye. **Motion Carried.** Janice Alka was absent. The meeting returned to open session at 8:03 p.m.

Closed Minutes Approved

Peach moved to approve the minutes of the closed session as read in closed session. Peter seconded the motion. All present voted aye. Janice Alka was absent. ***Motion Carried.***

Motion to Approve Personnel Matters

Personnel Matters

A motion to approve the following employment recommendations was made by Peach:

NON-CERTIFIED

Jarrold Banks -District Bus Driver effective 1/8/2018

Vi-Linda Lowery -MCHS/MCJHS Part-Time Cafeteria Help beginning January 23, 2018

EXTRA CURRICULAR

Darren Peach -MCHS Junior-Senior Prom Co-Sponsor effective January 23, 2018

VOLUNTEER

Ed Berberich -MCHS Head Girls' Soccer Coach effective 2017-2018 season

The motion was seconded by Hocking. All present voted Aye. Janice Alka was absent. ***Motion Carried.***

Superintendent Search Update

President Schuler commented that the Board was continuing first round interviews and would continue to update.

Adjournment

A motion to adjourn was made by Peter and seconded by Hocking. All present voted aye. ***Motion Carried.*** Janice Alka was absent. Meeting adjourned at 8:05 p.m.

**MOUNT CARMEL ELEMENTARY SCHOOL
JANUARY SCHOOL BOARD MEETING
MONDAY, JANUARY 22, 2018
SHEILA ODOM, PRINCIPAL**

+++++

From the Staff at MCES: Thank you for the very nice Christmas Open House at the District Office. The faculty and staff enjoyed the food and gifts.

Students had a wonderful visit from Santa Claus the day before Christmas break. They enjoyed their parties. This year the students all gave back to different programs: Kindergarten – nursing home, 1st Grade – Hope Pregnancy Center, 2nd Grade – Animal Shelter

Teachers enjoyed a meal provided by Mrs. Odom and the other staff – 12-11-17, an awesome meal from Katie Slain the week before, and Ice Cream Sunday's from the social committee for the first semester birthdays.

Positive Behavior Intervention and Supports (PBIS) Universal Celebration was held on Wednesday, December 13th. Students participated in an indoor snowball fight. The students had a fun time and they also watched the teachers have a snowball fight. A very special thank you to the Kindergarten team, they planned a great event.

Grade Cards were distributed some Thursday, January 11th and some when we returned from the snow break. The SIP three hour early dismissal on January 12th was canceled due to snow.

All MCES students took the second AIMSweb Universal Screening Tests during the two week time frame beginning January 4th. This benchmark data will be analyzed and compared to the data from the first universal screening to check for growth and placement in RtI tiered instruction in reading and math.

+++++

Upcoming Events:

- January 24: Perfect Attendance – 2nd quarter
- January 26: PBIS Fun Friday – Teachers Choice
- February 2: Administrative Team Meeting
- February 7: Faculty Meeting 3:25 p.m.
- February 12: PTO Meeting 4:00 p.m.
- February 14: BLLC Meeting 3:25 p.m.
- February 14: Valentine's Day Parties
- February 16: SIP – three hour early out
- February 19: President's Day – No School
- February 26: School Board Meeting

January 22, 2018

To: WCUSD #348 School Board
From: Chris Taylor, M.C.G.S. Principal
Subject: M.C.G.S. January School Board Report

- * Grade cards have been sent home to all students.
- * All students completed Aimsweb winter benchmark testing.
- * Kicked off the 2nd semester with school wide PBIS refresher with staff and student video presentations.
- * "Your Choice" afterschool program for 5th and 6th grade students resumed 2nd semester.
- * "Brown Bag Buddies" weekend program started up again for students 2nd semester.
- * MCGS recognized Perfect Attendance and Straight A's for 1st semester.
- * 3rd grade selling pencils for their fundraiser. Proceeds will go towards their year-end field trips.
- * The 5/6 grade boys/girls basketball seasons have started. They will be playing their games in January and beginning of February.
- * MC After School tutoring program has been going great and starting up 2nd semester.
- * Custodians worked very hard to get grounds and building ready for school after returning from snow days.

Dates to Remember

JAN.	10	Faculty meeting
	5	girls bball 530
	11	girls bball 530
	12	girls bball 600
	12	3 Hr. Early out
	15	No School MLK
	15	boys bball 600
	16	girls bball 600
	18	boys bball 600
	22	school board meeting
	22	girls bball 600
	29	boys bball 600
Feb.	1	boys bball 600
	7	faculty meeting 330
	8	boys bball 530
	14	Valentines Day parties
	14	bllc 330
	16	3 Hr. Early Out
	19	No School

Surplus Items

- *Two older sets of Jr. Lady Aces Basketball Uniforms not used by teams.

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

January 22, 2018

MCJHS Music Concert

MCJHS band and chorus students hosted their annual Christmas Concert on December 12th at the Mount Carmel Grade School. Mrs. Wall and the band and chorus students did a great job.

Spelling Bee

MCJHS held the annual Spelling Bee a little later this year due to the snow days. This year's event was to a smaller audience held in a classroom. The Spelling Bee is always a great event to showcase the student's academic achievements.

Evaluation

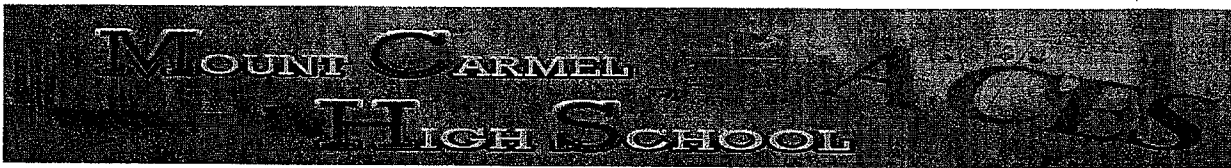
The administration and certified staff at MCJHS have been spending a great amount of time finishing up evaluations for the current evaluation cycle. Once again, 30% of the summative evaluation is based upon their student growth goals. Even though evaluation takes a lot of time, there have been great conversations on how to improve instruction for our students.

Extra-curricular

The boys and girls basketball teams are wrapping up their season. The 8th grade girls finished with their regional tournament on Wednesday, January 17th. The 8th grade boys will start their regional tournament play on February 3rd. The 7th grade girls team finished 3rd in their NEC tournament play. As basketball season is starting to wrap-up, girls' volleyball will begin with their first tournament tentatively scheduled for February 3rd at Robinson.

Upcoming Dates:

1/22	School Board Meeting
1/27	Admin Meeting
2/1	Faculty Meeting
2/12	BLLC Meeting
2/16	3 Hr. Early Dismissal for School Improvement
2/19	No School – Presidents Day
2/26	School Board Meeting
2/27	Pasta Fundraising Dinner for the 8 th grade Holiday World Trip



School Board Report
January 22, 2018

- Mr. Newkirk has looked through transcripts of all students hoping to graduate, this year. Currently, 89 students are on track, while 5 others are hoping to recover credits through Grad Point. That would bring our estimated graduating class anywhere between 91 – 96 students, including one super senior and one early graduate.
- Mr. Newkirk has been holding ongoing meetings with Mt. Carmel Area Economic Alliance’s President & COO, Craig Newman, and WVC Dean of Instruction, Robert Conn, to develop a modified curriculum we are calling “Accelerated Advanced Manufacturing Curriculum (AAMP).” The AAMP program is a cooperative education program between MCHS and WVC to increase the number of qualified applicants for manufacturers, packagers, distributors and related businesses and to increase job opportunities for students in the Mt. Carmel area.
- MCHS Admin & Guidance Director met with scheduling consultant, Elliot Merenbloom to analyze the structure of our current class schedule. This included class offerings, staff needs, teacher-to-staff ratio, student course requests, potential pooling of Jr. & Sr. High Staff, and related topics to be able to offer our students the maximum opportunities.
- We are winding down with the formal evaluation process, which is going well.
- Our BLLC is nearing completion of our “new” school improvement plan goals.
- The BLLC is also gathering data and input to see if a change in our current semester exam schedule would be of benefit to our students.
- We have installed two new Promethean Boards in math classrooms and are in the process of replacing old boards in other rooms with newly purchased white boards.
- The combination of the schools continues to be a virtual non-factor for the high school students. We continue to explore options when something comes up but nothing major has disrupted teaching and learning.
- Upcoming Dates
 - 1/23 WVC Dual Credit Enrollment
 - 1/23 AAMP Presentation at B & G
 - 1/24-27 All-State Music Rehearsal & Performances in Peoria
 - 2/6 MCHS Faculty Meeting, 7:30 am
 - 2/14 MCHS BLLC Meeting, 3:30 pm
 - 2/16 School Improvement Day (Peer Study)

Shelley Richardson, Director of Instruction
January 22, 2018
Board Report

School Schedules Consultation Visit

On January 3rd – 5th Mr. Elliot Merenbloom, an expert in school restructuring met with a district team consisting of Mr. Buss, Jake Newkirk, Michael Brewer, Regina Paddick, Steve Holt, Laura Taylor, Chris Taylor and me. Mr. Merenbloom reviewed our current schedules at MCJHS and MCHS, our available teaching staff, their teaching certifications and our core values. He explained that he could look at any school schedule and tell right away what the core values of that school were. We discussed how to ensure that our core values are reflected in our schedules. We reviewed how we could more efficiently utilize our staff between MCJHS and MCHS to maximize the courses available to students. Mr. Merenbloom has sent us several schedule options that he created with all of the input from the two-day sessions. We will be working on these proposed options and creating our master schedules in the next few weeks. We look forward to providing an improved schedule for both schools for the 2018-19 school year.

Early Childhood Grant Competition

I submitted the Early Childhood Preschool for All grant to ISBE on January 10th. As I have reported in the past, this grant is now competitive and we will be vying for these funds along with all other school districts in the state. We should be notified within 90 days if we are awarded this grant.

The Prevention Initiative 0-3 grant is due February 9, 2018. I began working on this grant immediately after submitting the Preschool for All grant. This too is a competitive grant. This grant requires adding parent educators to our staff which was written into the grant. We should also be notified about this grant within 90 days of the February deadline.

I have submitted the revised ESSA Title I, Title II and Title IV grants to ISBE with the suggested changes and am waiting approval. We have a new consultant after the retirement of Suzanne Dillow and grant approval is taking a bit longer.

Professional Development

The next school improvement day is scheduled for February 16. MCES will be participating in an active shooter drill during that time. The other schools are currently scheduling their drills on spring school improvement days.

Transportation Report

Karen Stoneberger

1/22/18

The District currently has 12 Regular Routes with 854 eligible Riders.

Averaging Approximately 826 miles per day

1 Special Needs Route with 19 Riders

5 Brownsville Students

4 Riders to Norris City

Approximate Regular Miles Driven 9,394.

Approximate Special Need Mileage 672.

61 St. Mary's Riders

Vehicles Scheduled

4 Sports Trips

10 Teachers Meetings

I am recommending Jarrod Banks be hired as a full time school bus driver to fill the openings that transportation has.

SUPERINTENDENT'S REPORT
JANUARY 22, 2018

DISTRICT #348 BUILDING BUILDING AND GROUNDS COMMITTEE

We may last month and toured the schools. For the most part, everything with the transition of schools seems to be working.

ENROLLMENT FIGURES (SEE BOARD BOOK)

EVIDENCE BASED FUNDING MODEL TRAINING

I attended training on the new Evidence Based Funding (EBF) model. ISBE is hoping to have school districts state aid funding projections this Spring.

FACILITIES

We had a few pipes freeze in the schools but nothing major. We have had lots of snow removal going on last week.

IMPORTANT DATES

January 22	School Board Meeting 7:00 pm
January 30	PLC Meeting (3:40 pm at District Office)
February 16	School Improvement Day (3 Hour Early Dismissal)
February 19	President's Day (NO SCHOOL)
February 26	School Board Meeting 7:00 pm
February 27	WOVSED Governing Board Meeting 7:00 PM
March 6	PLC Meeting (3:40 pm at District Office)

ENROLLMENT as of DECEMBER 31, 2017

Wabash C.U.S.D. #348

218 W. 13th Street, Mt. Carmel, IL 62863

SCHOOL	BOYS	GIRLS	TOTAL	Change from 6-Day 2016	Change from May 2017
MC ELEM SCHOOL	179	155	334		
MC GRADE SCHOOL	214	175	389		
MC JUNIOR HIGH	114	113	227		
MC HIGH SCHOOL	246	224	470		
GRAND TOTAL	753	667	1420	-32	+7

--Includes Tuition Students

--Does not include Pre-K

Date	Enrollment	Change from Previous Mo.
6-Day: Aug. 21, '08	1710	-9
Aug. 29, 2008	1716	+6
Sept. 30, 2008	1705	-11
Oct. 31, 2008	1687	-18
Nov. 30, 2008	1687	no change
Dec. 31, 2008	1688	+1
Jan. 31, 2009	1696	+8
Feb. 28, 2009	1685	-11
Mar. 31, 2009	1675	-10
Apr. 30, 2009	1682	+7
May 31, 2009	1676	-6
June 2, 2009	1668	-8
6-Day: Aug. 21, '09	1675	+9
Aug. 31, 2009	1686	+18
Sept. 30, 2009	1675	-11
Oct. 31, 2009	1666	-9
Nov. 30, 2009	1654	-12
Dec. 31, 2009	1656	+2
Jan. 31, 2010	1680	+24
Feb. 28, 2010	1676	-4
Mar. 31, 2010	1676	no change
Apr. 30, 2010	1650	-26
May 27, 2010	1641	-9
6-Day: Aug. 25, '10	1669	+28
Aug. 31, 2010	1664	-5
Sept. 30, 2010	1660	-4
Oct. 31, 2010	1652	-8
Nov. 30, 2010	1644	-8
Dec. 22, 2010	1660	+16
Jan. 31, 2011	1650	-10
Feb. 28, 2011	1648	-2
Mar. 31, 2011	1641	-7
Apr. 30, 2011	1625	-16
May 27, 2011	1622	-3
6-Day: Aug. 24, '11	1647	+25
Aug. 31, 2011	1647	no change
Sept 30, 2011	1645	-2
Oct. 31, 2011	1626	-19
Nov. 30, 2011	1621	-5
Dec. 31, 2011	1598	-23
Jan. 31, 2012	1611	+13
Feb. 29, 2012	1606	-5
Mar. 30, 2012	1600	-6
Apr. 30, 2012	1596	-4
May 22, 2012	1596	-3
6-Day: Aug. 23, 2012	1595	-1
Aug. 31, 2012	1593	-2
Sept. 30, 2012	1601	+8
Oct. 31, 2012	1593	-8
Nov. 30, 2012	1590	-3
Dec. 31, 2012	1610	+20
January 31, 2013	1593	-17
February 28, 2013	1594	+1
March 31, 2013	1578	-16

Date	Enrollment	Change from Previous Mo.
April 30, 2013	1579	+1
May 31, 2013	1574	-5
6-Day: Aug. 21, 2013	1560	-14
Aug. 31, 2013	1557	-3
Sept. 30, 2013	1560	+3
October 31, 2013	1568	+8
November 30, 2013	1553	-15
December 31, 2013	1547	-6
January 31, 2014	1544	-3
February 28, 2014	1538	-6
March 31, 2014	1537	-1
April 30, 2014	1539	+2
May 30, 2014	1538	-1
6-Day: Aug. 21, 2014	1542	+4
August 2014	1534	-8
September 30, 2014	1529	-5
October 31, 2014	1531	+2
Nov. 30, 2014	1524	-7
Dec. 31, 2014	1506	-18
Jan. 31, 2015	1521	+15
Feb. 28, 2015	1520	-1
March 31, 2015	1513	-7
April 30, 2015	1508	-5
May 29, 2015	1497	-11
6-Day Aug. 20, 2015	1481	-16
August 31, 2015	1484	+3
September 30, 2015	1480	-4
October 31, 2015	1477	-3
November 30, 2015	1470	-7
December 18, 2015	1467	-3
January 31, 2016	1456	-11
February 29, 2016	1456	0
March 31, 2016	1452	-4
April 30, 2016	1446	-6
May 24, 2016	1438	-8
6-Day Aug. 22, 2016	1452	+14
August 31, 2016	1445	-7
Sept. 30, 2016	1444	-1
October 31, 2016	1447	+3
Nov. 30, 2016	1452	+5
Dec. 16, 2016	1447	-5
Jan. 31, 2017	1431	-16
Feb. 28, 2017	1432	+1
Mar. 31, 2017	1427	-5
April 30, 2017	1426	-1
May 25, 2017	1413	-13
6-Day Aug. 23, 2017	1423	+10
August 31, 2017	1417	-6
September 30, 2017	1419	+2
October 31, 2017	1423	+4
November 30, 2017	1420	-3
December 31, 2017	1420	0