

Regular Board Meeting

May 14, 2018

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, May 14, 2018 in the library of Mt. Carmel Elementary School.

President Schuler called the meeting to order at 7:00 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Kyle Peach, Theresa Hocking, Ryan Peter, and Tim Schuler. Neil Earnest and Jared Alka were absent.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Jake Newkirk, Mt. Carmel Junior High School (MCJHS) Principal Steve Holt, Mt. Carmel Grade School (MCGS) Principal Chris Taylor, Mt. Carmel Elementary School (MCES) Principal Sheila Odom, Director of Instruction Shelley Richardson, Kevin Madden –WSJD, Paul Wilcoxon –DRR, Karin Kelsey –MCHS, Cora Beuligmann, Amanda Riggs, Heather Borowiak, and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-April 16, 2018 Regular Board Meeting Minutes
- b. **Approval of Monthly Bills**
-Invoices Paid April 2018
-Bills Payable May 2018
- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$	522,571.70
Investments	\$	4,144,656.61
4 Fund	\$	3,855,251.00
5 Fund	\$	4,240,339.00
Breakfast/Lunch	\$	54,558.99
- d. **Approval of Correspondence**
Bea Morgan retiring as District Bus Driver effective May 31, 2018
Elizabeth Savage resigning as MCHS Yearbook Sponsor effective end of the 2017-2018 school year
Elizabeth Kieffer resigning as MCJHS Scholastic Bowl Coach effective end of the 2017-2018 school year
Meagan Steckler resigning as MCGS Individual Assistant effective end of the 2017-2018 school year
Lorenna Sherman resigning as MCGS Cook effective end of the 2017-2018 school year
- e. **Approve Off-Season Clinics and Camps**
- f. **Approve Surplus Items**

- f. Approve Administrative Reports
Mt. Carmel Elementary School Principal Sheila Odom (attachment #1)
Mt. Carmel Grade School Principal Chris Taylor (attachment #2)
Mt. Carmel Junior High School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Jake Newkirk (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Superintendent Tim Buss (attachment #6)

A motion to approve the consent agenda was made by Peter and seconded by Janice Alka. A roll call vote was taken. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

Accept Reports

Elementary School Reading Shelley Richardson

Shelley Richardson gave a power point presentation to the Board discussing the effects of larger class sizes on reading levels in students K-3.

Unfinished Business

Discuss District #348 Pay to Play & Transportation for Sporting/Band Events for 2018-19

The Board continued their discussions regarding Pay to Play and Transportation for Extra-Curricular activities. The Board wanted more information regarding costs for transporting Band and Jr High sports. A motion to table the matter until the June meeting was made by Hocking and seconded by Janice Alka. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

New Business

Amended Budget Information

- Amended Budget on display May 15 – June 18, 2018
- Amended Budget Hearing at 6:45 p.m. June 18, 2018
- Approve Amended Budget June 18, 2018

Approve MCJHS and MCHS Handbooks for 2018-19 School Year

A motion to approve the 2018-19 handbooks for MCJHS and MCHS was made by Peach and seconded by Hocking. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

Move to go to Closed Session

At 7:51 p.m., Peach moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student discipline." The motion was seconded by Hocking. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

Open Session

A motion to return to open session was made by Peter and seconded by Peach. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent. The meeting returned to open session at 8:16 p.m.

Closed Minutes Approved

Peach moved to approve the minutes of the closed session as read in closed session. Peter seconded the motion. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

Student Discipline

A motion to expel Student (BV) for violating section III of the rules of the District governing student conduct as found in the Student Handbook of the District was made by Peach and seconded by Hocking. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent. Student will be expelled for a minimum of one year but not more than two calendar years. The student will be provided with access to classes that will allow the student to graduate.

Personnel Matters

A motion to approve the employment of the following certified employees was made by Janice Alka:

TRANSFERS Tara Bruce -MCES 2nd Grade Teacher beginning the start of the 2018-2019 school year
CERTIFIED Amanda Riggs -MCJHS 8th Grade Resource Teacher beginning the start of the 2018-2019 school year
Heather Borowiak -MCJHS Technology Skills Teacher beginning the start of the 2018-2019 school year
Matt Lies -MCHS Summer Drivers Education Teacher beginning June 1, 2018
Tracie Guard -MCHS Summer School Teacher beginning June 1, 2018

The Motion was seconded by Peach. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

A motion to approve the recommendations for the following non-certified positions was made by Hocking:

NON-CERTIFIED Cora Beuligmann -MCES Physical Education Paraprofessional beginning the start of the 2018-2019 school year
Meagan Steckler -MCGS 6th Grade Paraprofessional beginning the start of the 2018-2019 school year
Aaron Croft -MCHS Library/Paraprofessional beginning the start of the 2018-2019 school year
Danny Peterson -MCES Part-Time Evening Custodian beginning June 4, 2018
Bea Morgan -MCGS Lunch/Recess Supervisors (2.5 hours) beginning the start of the 2018-2019 school year
Betty Kimpel -MCGS Lunch/Recess Supervisors (2.5 hours) beginning the start of the 2018-2019 school year
EXTRA-CURRICULAR Erika Kieffer -MCHS Yearbook Sponsor beginning the start of the 2018-2019 school year
VOLUNTEERS Tanner Crum -MCHS Volunteer Wrestling Coach effective beginning the start of the 2018-2019 school year

The motion was seconded by Peter. All present voted Aye. **Motion Carried.** Neil Earnest and Jared Alka were absent.

Adjournment

A motion to adjourn was made by Hocking and seconded by Janice Alka. All present voted aye. **Motion Carried.** Meeting adjourned at 8:06 p.m.

**Report to the School Board
Mount Carmel Elementary School
Submitted By: Sheila Odom, Principal
May 14, 2018**

Kindergarten transition day will be held on Tuesday, May 15 for the Wabash CUSD #348 Pre-K. The Kindergarten class will present their program that day to parents and grandparents during school hours.

The first grade class presented their program on Thursday, May 3rd at 6:30 p.m, "Welcome To The Jungle". The students did an excellent job and Mrs. Mayer is commended for all the hard work.

The agenda for the school improvement day and the teacher institute day was listening to presentations of the peer study groups. K/1 grade teachers did a study on retention of students in Kindergarten and First Grade, why 2nd grade did a presentation on one to one technology in a K-2 setting. I was very impressed with the presentations of all my teachers.

Students loved shopping at the buy one, get one free book fair April 16th – 20th. This is a great opportunity to put books in the hands of our students for summer. It is always a popular event.

Teachers and staff members were recognized for the fantastic job that they do at Mount Carmel Elementary School during National Teacher's Week May 7 – May 11. On Monday, May 7th, Mrs. Odom provided donuts from Donut Bank. The District furnished barbecue, bread, MCES furnished chips, drinks, and cookies on Tuesday. (Thank you so much!) On Wednesday PTO provided a potato/taco bar and Laura Garrett, PTO President had acquired gifts for everyone. Mrs. Odom provided a small treat on Thursday. Friday the teachers received an MCES book bag. I have an awesome faculty and staff and I'm proud to work with them.

Mount Carmel Elementary School Play Day: PTO will sponsor inflatables on May 31st as an end of the year celebration for all students. Students will be treated to active play time on four different Inflatable Games on the school grounds.

Upcoming Events

Monday, May 21st – Author-Reading to 2nd Grade
Thursday, May 24th – 2nd Grade Transition Day
Tuesday, May 29th – Kindergarten Play Day
Wednesday, May 30th- First Grade Play Day
Thursday, May 31st – Inflatables
Monday, June 4 – Summer school begins at MCGS

May 14, 2018

To: WCUSD #348 School Board
From: Chris Taylor, MCGS Principal
Subject: MCGS May School Board Report

- * MCGS held a blood drive with the Red Cross. We had a very good turnout for our first time and look on continuing the partnership in the future.
- * Summer maintenance list are being completed and prioritized for summer custodial work.
- * Bllc held their last meeting while finishing the handbook for next year which will be given for approval in June.
- * May 21 we will have our Pbis/AR celebration. Inflatables and other activities will be provided by Paragon promotions our fundraiser partner.
- * Awards Day will take place May 30. Students will be recognized for Straight A's, Perfect Attendance, as well as acknowledging our community helpers.
- * MCMS band came and demonstrated for 4th and 5th grade students recruiting for band next year.
- * 6th grade students went to MCJHS to tour the building for next year.
- * 2nd grade students will tour MCGS. Students will go through the building and ask questions to prepare for next year.
- * Fifth grade state Science testing is completed. There were no technology problems and went very smooth.
- * Have completed summer school list. Summer school will start June 4 and conclude June 28. This year summer school will be held at MCGS.
- * Fifth grade students participated in the yearly Civil War week.
- * Mrs. Wall will be having band meeting to recruit 4th graders interested in band next year.

Dates to Remember

May

7	Red Cross Blood Drive
8	Bbq in lounge
9	Bllc meeting
11	Tour mcjhs
21	AR/PBIS celebration
24	3rd grade program
24	2nd grade tours of MCGS
28	No school
29	5th field day
30	Awards day
31	Last day

Mount Carmel Junior High School

201 N. Pear Street | Mount Carmel, IL | 62863

Phone: 618-262-8886 Fax: 618-262-2302

<http://mcjhswabash348.blogspot.com/>

Principal: Steve Holt

sholt@wabash348.com



"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report

May 14, 2018

School Improvement

Peer Study groups finished their work on their selected topics and presented this information during the April Teacher Institute Day. There were a lot of great presentations and some that will lead to future learning.

Crisis Drill - Active Shooter Drill

MCJHS and MCHS participated in an active shooter training drill on April 27th. For this year's training, students were not included due to some revisions in our plan. State Police Officer, Mark Zimmerman, led the staff in what some of these revisions will be. This is part of the ALICE Training.

Spring Concert

Our music department under the direction of Ellen Wall have been working very hard to prepare for our annual spring concert on Thursday, May 10th. The concert will feature our 5th – 8th grade bands as well as our 6th – 8th grade chorus groups.

Staff Appreciation Week

The junior high school celebrated Staff Appreciation Week during the week of May 7th – 11th. SLC students, the administration, as well as district office prepared meals and desserts for staff. This was just a simple way to say thank you to all of the staff for their hard work and dedication throughout the year.

Annual Awards Ceremony

MCJHS will be holding their annual Awards Ceremony on Thursday, May 31st in the morning. This is a great way to finish out the school year by recognizing the outstanding accomplishments of our students. Parents, school board members, and community members are invited to help us celebrate those accomplishments. This program will be held in the MCHS main gym.

Extra & Co-curricular

Our Scholastic Bowl team won their regional tournament and went to sectionals in Danville, IL on April 25th. They did a great job and took 3rd place in their sectional. Mrs. Kieffer and the team did a great job in their season. Track athletes had a great season. The Girls finished 3rd and the Boys finished 4th in the Jr. NEC Conference Meet at Flora. In addition, the Boys placed 4th and the Girls placed 5th at Regionals. Athletes who are going to State are Zeke Hadra for the Long Jump and 200 Meter Dash, Luke Laws for the Shot Put, Taylor Singer in the High Jump and Shot Put, and Flynn Guard in the 100 Meter Hurdles. These individuals will compete on Saturday, May 12th in Carterville. We are very proud of what all of the athletes have accomplished.

Summer School

Summer School is set to begin on Monday, June 4th. It will be from 12:15 a.m. – 2:15 p.m. every Monday thru Thursday at MCJHS. Summer School will be utilizing the Grad Point computer program that is also utilized at the high school.

Upcoming Dates:

5/14	School Board Meeting
5/29	Student Leadership Council and Band & Choir to Holiday World
5/30	8 th grade students to Holiday World
5/31	Awards Program @ 8:30 a.m.
5/31	PBIS 4 th Quarter Celebration
5/31	Last day for Students
5/31	Last day for Staff

Approved by the Board of Education on June 18, 2018

Mt. Carmel High School School Board Report

May 14, 2018

- The music students had excellent performances of "Cinderella" – we hosted approximately 1,700 guests for the performances.
- 245+ students attended Prom at the Anderson Building on May 5th and After Prom at MCHS had many activities presented by the junior parents. I would like to thank both groups for their efforts. These events cannot occur without the many volunteers who help and chaperone.
- After tonight's meeting, we should have a science position to fill as well as one other teaching position.
- We would like to invite all Board members to attend Honors' night on May 17th and Graduation on May 18th.
- The Senior's final class day was May 11th. Senior week begins May 14th with practices beginning at 8:30 am.
- At this time, we have 225+ juniors, sophomores, and freshmen who have excellent attendance and they will not be taking semester exams.
- Summer school will be offered in Math, English, Science, and Social Studies through our Credit Recovery Program. Drivers Education classroom will also be offered. Letters have been sent and many parents are aware of the courses that will be offered.
- The Agriculture Department had the plant sale. Proceeds will fund next year's plant sales.
- Mr. Newkirk has been in talks with the Alumni Foundation to discuss funding for lighting improvements in the auditorium and aesthetic improvements in the main lobby area as well as the library.
- Upcoming Dates-May, and June

- 5-14 Senior grades completed and verified
- 5-17 Honor's Night 7pm
- 5-18 Graduation 8 pm
- 5-25 Last day for students not taking exams, grades completed and communicated to students
- 5-29 Review for Final Exams
- 5-30 Final Exams Periods 1, 2, 3 & 4 periods
- 5-31 Last day for students- Final Exams- Periods 5,6 & 7
Teachers last day. Grades verified, grade books turned into the main office, keys turned in and meal served to our teachers.
- 6-4 1st session summer school begins

Shelley Richardson, Director of Instruction
April 16, 2018
Board Report

Curriculum

We are in desperate need of some new textbooks. Some of our textbooks are getting very old and needing replaced. To date I have had requests to replace: Spelling (k-2); Science and Social Studies (3-6) and Health (7-8).

Professional Development

Peer Study Team presentations were given on April 26th during the School Improvement early out and concluded during the Teacher Institute on April 27th. As a result of these studies the administrative team will be looking into reviewing the retention policy in the elementary school. We will also be looking into the Go Guardian teacher management system for the chrome books. Peer Study has given teachers the opportunity to explore areas of educational interest to them and report out about their findings. We will continue to use Peer Study as part of professional development.

Needs Assessment Survey

Title I regulations require that a school operating a schoolwide program annually evaluate the implementation of, and results achieved by, the schoolwide program. Responses to this survey are used to evaluate the strengths and weaknesses of the Title I schoolwide program. Teachers completed this survey at the last Teacher's Institute. The survey results accompany this report.

Funding

We have been notified that additional funding is available in this school year for our early childhood programs. Together with the early childhood staff a new budget was submitted that would allow for some facility improvements. We have also been notified by ISBE that new funding for next year will not be determined until a state budget has been approved.

School Registration

- School registration dates have been set for FY19. K-6 Centralized Registration date: Monday, August 6th 9:00-6:00 at MCGS (Lunch Break 12-1:30)
- Meet and Greet Night: MCEs August 13th 4:00-5:30 pm and MCGS August 14th 5:00-6:30
- 7th/8th Grade Registration: Tuesday, August 7th 1:00-6:00 Meet and Greet Night August 13th 5:30-7:00
- MCHS Registration Thursday, August 9th Seniors from 8:00-9:30 am, Juniors from 10:00-11:30 am, Sophomores from 1:30-3:00 pm, and Freshman will register from 4:00-5:30 pm. Freshmen Orientation at 6:00
- We will have an organizational meeting sometime next week.

SUPERINTENDENT'S REPORT

MAY 14, 2018

BUILDING AND GROUNDS COMMITTEE MEETING

We met last week to tour the schools and will meet again to prioritize list a summer projects.

END OF SCHOOL INFORMATION

Last day of classes, Thursday, May 31, 2018

8:00-1:15	School with students
1:15	Students dismissed
1:15-3:00	Teachers work in Rooms
3:00	Teachers Dismissed

LEGISLATIVE UPDATE

Lots of bills being discussed. Additional mandates are being discussed. Cost shift to local school district's for state's portion of TRS payment again being discussed. New State Aid Formula has been released. District #348 received an additional \$290,000 for state aid during this year.

CENTRALIZED REGISTRATION

Our plan to totally go online for registration will not happen. Lumen (our student management system) is not ready to roll it out.

K-6 Centralized Registration date: Monday, August 6th 9-12 & 1:30-6 at MCGS

7th/8th Grade Registration date: Tuesday, August 7th 1:00-6:00 at Mt. Carmel Junior High

MCHS Registration: Thursday, August 9th Seniors from 8:00-9:30 am, Juniors from 10:00-11:30 am, Sophomores from 1:30-3:00 pm and Freshmen from 4:30-6:00 pm (Freshmen orientation to follow)

REVISED BUDGET

We are in the process of revising the budget as we do every year. Below are some time lines:

Revised Budget Display May 15-June 18

Revised Budget Hearing June 18 at 6:45 PM

Adopt Revised Budget at regular board meeting on June 18

UPCOMING DATES

May 14 School Board Meeting 7:00 PM

May 17 MCHS Honors Night 7:30 PM

May 18 MCHS Graduation 8:00 PM

May 30 Open House – Tim Buss Retirement (10:30-2:00)

May 31 Last Student/Teacher Day of Attendance (we will dismiss students at 1:15pm)

June 1 PLC Meeting 11:00 AM at Tequilas

June 18 2017-2018 Amended Budget Hearing 6:45 PM

June 18 School Board Meeting 7:00 PM