

Regular Board Meeting
August 15, 2016

The Board of Education of Wabash Community Unit School District #348 met in Regular Session on Monday, August 15, 2016 in the library of North Intermediate Center of Education.

President Schuler called the meeting to order at 7:03 p.m.

Secretary Janice Alka called the roll. Attending in addition to the secretary were Jared Alka, Neil Earnest, Kyle Peach, Theresa Hocking, Ryan Peter and Tim Schuler.

Also present were Superintendent Tim Buss, Mt. Carmel High School (MCHS) Principal Pat Cheesman, Mt. Carmel Middle School (MCMS) Principal Steve Holt, North Intermediate Center of Education (NICE) Principal Chris Taylor, South Elementary School (SES) Principal Sheila Odom, MCMS Dean of Students Jake Newkirk, MCHS Vice Principal Michael Brewer, Director of Transportation Karen Stoneberger, Kevin Madden –WSJD, TJ Hug – DRR, Kale Calvert –ADG, Dawn Drone –WCEA and District Secretary Kim Zimmer.

Schuler led the pledge to the flag.

Consent Agenda

- a. **Approval of Minutes of Past Board Meeting**
-July 18, 2016 Regular Board Meeting
-July 21, 2016 Special Board Meeting
- b. **Approval of Monthly Bills**
-Invoices paid July 2016
-Bills payable August 2016
- c. **Approval of Financial Report**
Account balances were:

Cash Deposits	\$	38,798.19
Investments	\$	163,999.63
4 Fund	\$	(40,979.00)
5 fund	\$	148,191.00
- d. **Approval of Correspondence**
-Beth Peach resigning as secretary/nurse at MCMS effective August 3, 2016
-Erika Kieffer requesting medical and personal leave of absence for the 2016-2017 school year
- e. **Approve Administrative Reports**
South Elementary School Principal Sheila Odom (attachment #1)
North Intermediate Center of Education Principal Chris Taylor (attachment #2)
Mt. Carmel Middle School Principal Steve Holt (attachment #3)
Mt. Carmel High School Principal Pat Cheesman (attachment #4)
Director of Instruction Shelley Richardson (attachment #5)
Superintendent Tim Buss (attachment #6)
- l. Approve IASB Press Plus Policy Changes

Janice Alka motioned to approve the items on the consent agenda and Peach seconded the motion. A roll call vote was taken. All present voted aye. **Motion carried.**

Visitors

Kale Calvert –ADG

Mr. Calvert gave the board an update on the MCHS HVAC system and the costs to replace them. He also gave an update on the status of the MCMS roof repair work.

Accept Reports

Discussion of Board Reports for 2016-2017 School Year

Superintendent Buss reviewed the list of upcoming reports that will be presented during the 16-17 board meetings.

Unfinished Business

Consider MCHS HVAC Purchase and MCMS Roof Repair

Jared Alka motioned to give ADG permission to go out for bids to replace the MCHS HVAC units and Janice Alka seconded the motion. A roll call vote was taken. All present voted aye. **Motion carried.**

New Business

Present Proposed Budget for 2016-2017

Superintendent Buss handed out copies of the proposed 16-17 budget to the board members and reminded them that they would be voting to approve the budget at the September meeting.

Discussion on Declining Enrollment and Future Facility Needs

The board discussed the fact that there are empty classrooms in each building due to declining enrollment. President Schuler noted that it may be necessary to close one of the buildings. They decided to set up a committee comprised of community, school staff members, school principals, board members and the superintendent that will meet a couple times before the September board meeting to discuss future facility needs.

Move to go to Closed Session

At 7:37 p.m., Peach moved to enter into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees." Hocking seconded the motion. All present voted aye. **Motion carried.**

Open Session

A motion to return to open session was made by Peter and seconded by Peach. All present voted aye. **Motion carried.** The meeting returned to open session at 9:01 p.m.

Closed Minutes Approved

Janice Alka moved to approve the minutes of the closed session as read in closed session. Hocking seconded the motion. All present voted aye. **Motion carried.**

Employment of Personnel

Peach motioned to approve the employment of the following:

NON-CERTIFIED

Julia Lynn Wheeler -SES Physical Education Assistant beginning August 11, 2016
Kristenia Willingham -NICE Early Childhood Assistant beginning August 11, 2016
Sandy Warren -NICE Individual Assistant EC beginning August 11, 2016
Kathie Tuzenew -NICE Individual Assistant beginning August 11, 2016
Kimberly Piper -SES Nurse/Secretary beginning August 15, 2016

Earnest seconded the motion. All present voted aye. ***Motion carried.***

Hocking motioned to approve the employment of the following:

CERTIFIED

Kara Lindsey -NICE 4th Grade Teacher beginning August 11, 2016
Tara Bruce -SES/NICE Technology Skills Teacher (Temporary for 1 year) beginning August 11, 2016

The motion was seconded by Janice Alka. All present voted aye. ***Motion carried.***

Jared Alka motioned to approve the transfer of the following:

TRANSFER

Christina Pitzer -Nurse/Secretary from South to MCMS beginning August 11, 2016
Tammy Dowdy -MCMS RtI Math Assistant beginning August 11, 2016
Kristi Applebey -SES First Grade Teacher beginning August 11, 2016

The motion was seconded by Peter. All present voted aye. ***Motion carried.***

Discussion of Non-Union Salaries

A motion to approve a 2% pay increase for non-union employees for the 2016-2017 school year was made by Peach and seconded by Hocking. A roll call vote was taken. All present voted aye. ***Motion carried.***

Adjournment

A motion to adjourn was made by Jared Alka and seconded by Hocking. All present voted aye. ***Motion carried.***
Meeting adjourned at 9:04 p.m.

**SOUTH ELEMENTARY SCHOOL
AUGUST 15, 2016 SCHOOL BOARD REPORT
PRINCIPAL – SHEILA ODOM**

Custodians:

The custodians have done a great job preparing South Elementary School for the new school year.

Central Registration

Central Registration went very well; 253 students registered at or by Central Registration. This is 85% of First Graders and 88% of Second Graders. Parents who could not come to centralized registration are making their way into the school.

Meet and Greet:

Meet and Greet was held Thursday, August 11th from 4:00 – 5:30 p.m. The students were able to meet their teachers and drop off their school supplies.

Faculty and Staff:

South is introducing one new staff members this year at this date: Mrs. Julia Lynn Wheeler – Paraprofessional to PE. SES faculty and staff welcome Mrs. Wheeler and will be working with her to help her start her new year out right. Also this year we welcome back Mrs. Kriste Applebey – 1st grade teacher. Mrs. Applebey was moved to the 4th grade when the cut from 5 to 4, first grade teachers occurred. With the resignation of Mrs. Morgan Meador, this opened the door for Mrs. Applebey to come back to work with her team. There are still two openings, Nurse/Secretary and Title I Assistant to 1st and 2nd Grade.

Upcoming Dates to Remember:

Aug. 16-18: PBIS Training Days for Students

Aug. 31: Picture Day,

Sept. 2: Administrators Meeting

Sept. 7: Faculty Meeting

Sept. 14: BLLC Meeting

Sept. 19: School Board Meeting

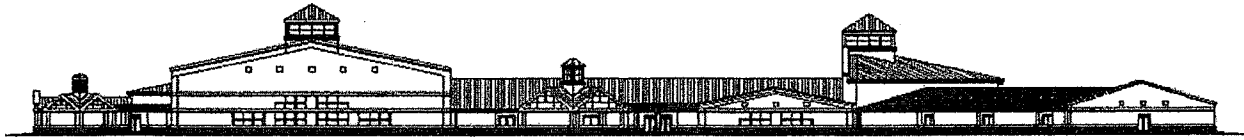
Monday, August 15th 2016

To: WCUSD #348 School Board
From: Chris Taylor, NICE Principal
Subject: N.I.C.E. August School Board Report

- * Registration went extremely well for returning students. We had appx 85% register. Thanks to all of the staff that helped out this year.
- * Meet and Greet scheduled for August 11th. Paragon Promotions gave samples of this year's fundraiser items.
- * Summer maintenance is completed. There have been many positive comments from parents and staff on the appearance of the building.
- * N.I.C.E. will continue their PTO program this year with the first meeting date in September
- *Earthquake, Storm, and Fire drills are scheduled for the first two weeks of school.
- * PBIS "BootCamp" refresher is scheduled for first Friday of school for students.
- *N.I.C.E. introduced 10 new or re-assigned faculty members at the District Wide meeting.
- *Teacher chrome books have been ordered and each grade level still has set of chrome books as well as extra floating set.
- * Received and distributed new Math and Reading curriculum to grade levels.

Dates to Remember

Aug.	11	Institute Day Meet & Greet 5:00-6:30
	12	Institute Day
	15	1st full day for Students
	15	School board Mtg. @ 7:00 in NICE Library
	16	Earthquake Drill @ 9:30
	17	Storm Drill @ 9:30
	17	Bllc 3:30
	18	Fire Drill @ 9:30
Sep.	5	No School
	7	Faculty Meeting 330
	14	Bllc 330
	14	Picture Day
	23	School Improvement 3 hr. Early Dismissal



Mount Carmel Middle School

1520 Poplar Street | Mount Carmel, IL | 62863

Phone: 618-262-5699 | Fax: 618-263-9096

www.mcms.wabash348.com

Principal: Steve Holt
sholt@wabash348.com

Dean of Students: Jake Newkirk
jnewkirk@wabash348.com

"We are on a mission every day to provide challenging learning opportunities so students can reach their fullest potential as independent thinkers."

School Board Report August 15, 2016

Summer School

Summer School went well with 100% passing prior to the last day. MCMS would like to thank Stephanie Kolb for providing individualized instruction to our MCMS students. MCMS would also like to thank Mount Carmel High School summer staff for hosting this program.

Central Registration

Central registration for MCMS went well with 78% of our students registering that day which is up 8% from last year. Currently, we are down one student with expected enrollment with six coming into the district and seven leaving.

Meet & Greet

MCMS held our annual Meet & Greet event on Thursday, August 11th. The students picked-up their schedule, dropped off supplies, practiced their locker combination, visited the classrooms, and talked with their teachers. This event was a great way to introduce the MCMS students and parents to the new year.

Custodial Staff

The custodians did a fantastic job of preparing the school for the upcoming school year. The administration would like to thank them for working around the construction and all of the scheduled as well as the unscheduled tasks they took-on.

Teacher Institute Days

Staff throughout the district attended the Teacher Institute Days. They participated in the district wide meeting, faculty meeting, PBIS work, developing student learning objectives, curriculum development, team meetings, evaluation meeting, and both WCTA and WCEA meetings.

Upcoming Dates:

8/15	School Board Meeting	9/6 & 9/8	RtI Academic Meeting
8/15	Universal Screening Begins	9/7	Faculty Meeting
8/23	Fall Pictures	9/12	BLLC Meeting
8/26	Back to School Dance	9/16	Quarter 1 Mid Term
9/5	No School – Labor Day	9/23	3 Hour Early Dismissal
9/6	Administration Meeting	9/19	School Board Meeting

Approved by the Board of Education on September 19, 2016



School Board Report
Mt. Carmel High School
August 15, 2016



- We would like to commend our custodial staff for their fine job of cleaning, repairing and maintaining our buildings and facilities. They take pride in the school and with the small staff they still completed most of the items that needed attention.
- We had an excellent turn out for Freshmen/Parent Orientation on Thursday, August 9th. We started with freshman registration at 4 to 5:45. Most parents stayed for the meeting. We had all but 35 freshmen register at that time, several had to be turned away due to not having a completed physical. Mrs. Kolb spends many hours on mailings and forms going home with students to get encourage parents to make doctor's appointment early.
- Registration was on August 9th; we have approximately 84% registered at this time. This is exactly the same as last year! I want the Board to know that I had several teachers helping with registration and they were needed with one day registration.
- Fall athletics is underway! Coaches are aware that they need to check with the trainer before practicing at the early time in August. Baseline reaction testing will be completed by WGH staff.
- Numerous teachers have been working in their rooms and with the help of our custodians they are preparing for the first day. Mr. Brewer and I are preparing for the opening of school.
- On Friday August 19th MCHS will have had a Back to School Dance at the football field sponsored by the Student Council, Ryan Marsh is the Sponsor.
- Summer school (through WVC) was completed on July 21st there were 28 Algebra 1 students. Credit Recovery had 63 high school students attend in Geometry, Algebra 2 and English. One student completed graduation requirements and have received their diploma.
- MCHS Faculty will prepare for a change from PARCC to SAT assessment for all Juniors that will be back to a paper and pencil test in April. We will also continue the Biology assessment that ISBE requires.
- Upcoming Dates
 - 8-8 MCHS Coaches Meeting at 7 pm
 - 8-11-12 Faculty and Staff meetings
 - 8-15 Students First day
 - 8-17 Chromebook distribution to Seniors, Juniors, Sophomores and Freshmen during English classes
 - Class Meetings 8:15-10:20 am
 - Big 8 Principals Meeting 11-1 Stroll's
 - 8-18 Gator Bowl
 - 8-19 STAR Assessment- in English classes
 - Back to School Beach Dance 7-10
 - 8-23 Evacuation Drill Fire Drill at 9:55
 - Shelter-In-Place Drill at 1:25
 - 8-26 School picture Day 8:15 to 11
 - 8-31 Evacuation Drill
 - 9-6 Department meeting 7:30 am
 - 9-13 Faculty meeting 7:30 am



Shelley Richardson, Director of Instruction
August 15th, 2016
Board Report

School Improvement and Professional Development

Teacher Institute activities were held on August 11th and 12th. This year the back-to-school meeting was hosted by Parkview Christian Church at their newly renovated Legion Building. The staff enjoyed learning about the renovation and a big thank you goes out to Parkview for their generosity to the district.

Mr. Buss led the meeting followed by a presentation from our insurance representative. Faculty meetings and informational sessions concerning various curriculum topics were covered over the two-day period.

This year's professional development plan includes a year-long "Peer Study". Teacher groups will meet during School Improvement Days and Teacher Institutes to research an educational topic of their choice. They will draw conclusions about the subject and report findings on the last Teacher Institute of the year. I am excited about this opportunity for teachers this year. This will be a new approach for professional development that we are piloting. If this proves to be a meaningful approach that we can be used to influence school improvement we will be continuing the practice for the next few years.

Grant Activity

The NCLB grants for FY 17 have been submitted and are in revision status. The Early Childhood grants have also been submitted. We are receiving an additional \$14,400 this year for the 3-5 program.

State Testing

During the upcoming year, all public school students in grade 11 will complete the SAT which includes a writing component. The SAT will serve as the state assessment for purposes of state and federal accountability, and will be provided at no cost to public school districts in Illinois. The SAT aligns with the Illinois Learning Standards and provides a college-reportable score for admissions purposes. It and will continue to empower educators to measure college and career readiness. Students in grades 3-8 will continue to take the PARCC assessment.

Curriculum

This summer we sent four teachers to Project Lead the Way training which will enable the curriculum to incorporate more relevant STEM instruction at MCHS and MCMS. Everyone is very excited about these new course options for students.

- Kristi Wright attended **Introduction to Computer Science (ICS)** and will be offering this semester-long class at MCHS. This course is designed to be the first computer science course for students who have never programmed before. Students work in teams to create apps for mobile devices using MIT App Inventor[®]. They explore the impact of computing in society and build skills in digital citizenship and cybersecurity. Beyond

learning the fundamentals of programming, students build computational thinking skills by applying computer science to collaboration tools, modeling and simulation, and data analysis. In addition, students transfer the understanding of programming gained in App Inventor to text-based programming in Python® and apply their knowledge to create algorithms for games of chance and strategy.

- Lana Yancey attended PLTW's **Energy & the Environment** training. In this 8-week course, students are challenged to think big and toward the future as they explore sustainable solutions to our energy needs and investigate the impact of energy on our lives and the world. They design and model alternative energy sources and evaluate options for reducing energy consumption.
- Elizabeth Kieffer attended the **Science of Technology** training. In this course students apply the concepts of physics, chemistry, and nanotechnology to STEM activities and projects, including making ice cream, cleaning up an oil spill, and discovering the properties of nano-materials.
- Sarah Dougherty attended the **Medical Detectives** training. Students play the role of real-life medical detectives as they analyze genetic testing results to diagnose disease and study DNA evidence found at a "crime scene" in this course. They solve medical mysteries through hands-on projects and labs, investigate how to measure and interpret vital signs, and learn how the systems of the human body work together to maintain health.

I would also recommend adopting a new 6th grade literature book for MCMS. This adoption will complete the alignment of literatures books in all grades at MCMS. The following is my recommendation:

Pearson Common Core Literature (6th grade)

ISBN: 9780133271140

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SUPERINTENDENT'S REPORT

AUGUST 15, 2016

CENTRALIZED REGISTRATION AND MCHS REGISTRATION

Again, went very well at MCMS. Many parents used the option of downloading forms off the District #348 website. The new format for Mt. Carmel High School registration went well also. MCHS registration was moved to the cafeteria where there was Air Conditioning.

BUILDING AND GROUNDS

I would like to meet within the next couple of weeks. I will call and set up a meeting to tour the Buildings and look at the completed summer projects and other areas of concern.

IASB SEMI-ANNUAL CONFERENCE AND DINNER MEETING

The meeting is scheduled for Tuesday, September 20, 2016 at 6:30 in Altamont. Please let Kim know if you are interested in going.

SUMMER MAINTENANCE PROJECTS

Many summer projects were completed. The buildings look great. Our custodial staffs have done a wonderful job.

START OF THE 2016-2017 SCHOOL YEAR

I am very excited about the start of the school year. We have lots of positive things going on in our schools. We have had 2 very busy days of teacher preparation work and everyone is excited to get started. We are really utilizing our District #348 Facebook page and our Twitter account (Wabash District #348 @District348) is being used.

GENERAL STATE AID AND MANDATED CATEGORICALS

Our GSA for the first time in 5 years will not be prorated. We are waiting on specific numbers from ISBE but have been told we will not receive less than what we received in 15-16. We will see. Mandated categoricals will be funded similar to 2014-2015.

DEE WHITE BASEBALL FIELD DUGOUTS

The Mt. Carmel Kiwanis Club has made it a project of theirs to help renovate the dugouts. They have met twice and will continue to meet on Tuesday evenings from 5:00 until dark until the dugout project is completed. We have raised close to \$3,000 for the project.

IMPORTANT DATES

August 15 School Board Meeting 7:00 pm
August 23 WOVSED Governing Board Meeting at 6:30 pm in Norris City
August 25 PLC Meeting at 3:40 pm at the District Office
September 5 Labor Day (No School)
September 19 Budget Hearing 6:45 pm
September 19 School Board Meeting 7:00 pm
September 23 3 Hour Early Dismissal (School Improvement Day)
September 23-24 MCHS Homecoming